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SPECIAL MEETING OF THE ARTS COMMISSION

Wednesday, August 31, 2022 – 3:00 - 5:00 p.m.

Zoom link

<https://us02web.zoom.us/j/81886700594?pwd=VTJ6eXMvTGQxMGdETCtaM1JZM1FvUT09>

AGENDA

1. **Roll Call** (3:00) – Roll Call and introduction of guests. Chair
2. **Action Item** (3:03) Chair
A. AB361 Remote Meeting Requirements: in keeping with the recently enacted California AB361 and Governor Newsom's suspension of Brown Act Open Meetings law, vote to approve continuation of virtual Commission meetings.
3. **Introduction of New Commissioners** (3:07) Chair
4. **Oral Communications** (3:17) Chair
To allow the public to address the Commission on any matter not on the agenda. If your subject is not on the agenda, please use the Zoom "Raise hand" feature and the Chair will recognize you at this time. Speakers are limited to two minutes.
5. **Consideration of Minutes** of July 20, 2022 Regular Commission meeting: will be considered at November meeting
6. **Reports**
A. Staff Reports (3:18)
B. Commissioner Reports: each Commissioner will provide a report and/or announcements, up to 3 minutes, of arts/culture and Commission workplan activities since last Commission meeting. (3:30)
7. **Discussion Items**
A. Debrief on Arts Celebration Month (3:50) Chair
B. Discussion of Executing the Grant Cycle in Spring 2023 (4:20) Director
8. **Action Item**
A. Discussion and Approval of the FY2022-23 Budget, Including Filoli Program Expenditure (4:30) Director
9. **Adjournment** (5:00) Chair

NEXT REGULAR COMMISSION MEETING: November 16, 2022 – 3:00-5:00 PM

Public records that relate to any item on the open session agenda for a regular Arts Commission meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. The Commission has designated the Board of Supervisors Office, located at 400 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available to be sent electronically by e-mailing jtomasoff@smcgov.org. In compliance with the Americans with Disabilities Act (ADA), auxiliary aids and services for this meeting will be provided upon request when given three days notice. Please call (650) 599-1005 (voice) or e-mail jtomasoff@smcgov.org. For the safety of those sensitive to airborne chemicals, please refrain from wearing chemically based products.



MEMORANDUM

To: San Mateo County Arts Commissioners
From: Robin Rodricks
re: Agenda Item 8A, Regular Arts Commission Meeting of August 31, 2022
Date: August 25, 2022

RECOMMENDATION: Adopt of draft Arts Commission Program Budget for FY2022-2023

BACKGROUND: Formerly, the Arts Commission (AC) received annual funding directly from the Supervisors as a "Trust Fund" in the County budget .

Now, the AC is housed under the newly established Office of Arts and Culture; thus, the Commission is no longer a trust fund but an Office under the *County Executive's Office* (CEO), Mike Callagy. Mr. Callagy and the Chief Financial Officer developed a FY2022-2023 budget to cover overhead (office expenses, staff expenses, technology, etc.), **plus \$110,800 for projects and/or programming** by the Commission. In addition, a donation of **\$20,000** was procured from Dragonfly Community Arts to fund the Educator Microgrants program.

DISCUSSION: Attached is a draft program budget for your consideration. Please note:

- Budgets are not concrete: a later vote by the Commission can add or change any line item in the budget. This allows flexibility in shifting dollars as the year progress and needs arise or change.
- In the budget are several programs the Commission have done annually; this budget review gives the Commissioners the opportunity to continue funding, or not. They are:
 - Grants program
 - Poetry Out Loud (required by state)
 - Arts in Correction
 - Professional Development programs
 - County Fair Fine Arts Galleria awards
 - SMCo Office of Education program
 - Countywide Celebration of the Arts
- I have added line items for new programs:
 - Filoli programs for youth (see Commissioner Stone's memo in the agenda packet)
 - Promotional Video of arts and culture in San Mateo County
 - Educator Microgrants (funded by Dragonfly Community Arts)
- There is a new line item for 'new-other" programming, and a line item for a \$2,500 reserve. This can be used for any new programs or projects that a Commissioner(s) may wish to present to the Commission for a vote to fund.
- IF FUNDS ARE NOT ALL EXPENDED BY THE END OF THE FISCAL YEAR, they are not carried over to next year, but are returned to the CEO. Therefore, it is recommended that ALL unexpended funds are moved into the grants program in May 2023.

FISCAL IMPACT: \$110,800



MEMORANDUM

To: Arts Commissioners

From: Commissioner Elizabeth Stone

re: Agenda Item 8 – Regular Arts Commission Meeting

Date: August 25, 2022

RECOMMENDATION: Funding of NTE **\$1,400.00** for a cultural program for foster youth at Filoli on September 22, 2022. Cost breakdown as follows:

- \$1,200: dinner* to 30 youth in foster care, and their mentor; a total of 60 persons, \$20 per person for dinner. Catering provided by *Catering Connection*, division of County Vocational Rehabilitation Services.
- \$200 for orchard-related art activity.

BACKGROUND: Pursuant to goals of the strategic plan for providing arts and culture experiences to underserved youth, I have connected with San Mateo County *Court Appointed Special Advocates* (CASA) and Filoli Gardens for activities for foster youth. I am proposing three programs for 2022 between CASA and Filoli:

- 1) **No cost** to SMCAC: Filoli is now gives CASA community annual free passes to all foster youth and mentors; mentors can now take their youth to Filoli at any time, year-round, without needing to make reservations.
- 2) **COST to SMCAC: NTE 1,400.00** for Orchard picnic/art activity with CASA on September 22.
- 3) **No cost** to SMCAC: Holiday Lights event on Saturday, December 2: free passes for CASA foster children and their foster families to enjoy the lights at Filoli in the evening. Children will receive a reusable gift bag. Sponsorships have been secured from Community Bank of the Bay, and a private donor w/matching corporate gift.

DISCUSSION:

The September 22 program will consist of a tour of the Orchard at Filoli to learning about the Filoli estate and garden and its historical significance to San Mateo County. Children and their mentors will enjoy a BBQ dinner and orchard-related art activity, photo opportunities with numerous props in the orchard, such as a wagon, and haystacks. Children will be able to run and climb as they explore the

nearly 7-acre Orchard. The art activity will be based on pumpkin decorating so all participants can engage in an activity at their age-level.

This Orchard event is an opportunity for children and mentors to gather as a group at Filoli to learn about the estate, its history, and gain connection to both the natural setting, the house estate, and the formal gardens. At this event, foster youth will enjoy this beautiful land and return often as a place for relaxation, contemplation, connection, and reflection. For this event, Filoli is opening the Orchard only to CASA - it will not be open to the public. Foster youth benefit, as we all do, to “forest bathing” - a term originating in the 1980’s to describe the psychological and physiological benefit of connecting with nature through exercise (walking) and through mindfulness practices of looking/noticing our ever-changing environment over the course of the year.

This event is in furtherance of Goal 4* of the County’s strategic arts/culture plan by:

- Creating PARTNERSHIPS with a cultural nonprofit [Filoli] and a County partner [CASA]
- Providing cultural experiences to UNDERSERVED [FOSTER YOUTH].

**GOAL 4: Increase EQUITABLE involvement, support, and ACCESS TO THE ARTS Countywide through overarching municipal policies and robust PARTNERSHIPS WITH BUSINESSES, AND NONPROFIT PROGRAMS AND SERVICES.*

INITIATIVE: Foster educational arts programs that are INCLUSIVE AND ENGAGE STUDENTS, THEIR FAMILIES, AND THE COMMUNITY IN DIVERSE ARTS GENRES.

Expected outcomes are:

- Engage foster youth in a fun art-making activity where each child leaves with a decorated pumpkin.
- Teach foster children and mentors about the historical significance of Filoli.
- Bring CASA foster children and mentors together to familiarize them with the resources at Filoli and encourage use of their Community annual pass to visit the gardens, house estate, house art collection, free music and dance performances, and other events at Filoli.
- Help foster children in their connection to their mentor as well as meet other children who share the experience of foster care.

STAFF IMPACT: minimal, as Commissioner Stone is handling arrangements.

FISCAL IMPACT: \$1,400.00 NTE