

Meeting #17 Minutes For the Santa Cruz/Alameda de las Pulgas Task Force

Date: November 4 and 14, 2019	Time: 10:00 AM To 12:00 PM
Location: Menlo Commons	Attendees: See attached sign-in sheet
Purpose of Meeting:	
Prepare for January Community Meeting and review Santa Cruz “Y” Intersection Revision	
1) Approval of Minutes – no minutes provided Status: n/a	
2) Update on status of various action open items identified at previous meetings:	
n/a	
3) Discussion:	
<ol style="list-style-type: none"> 1. Format of the January 15, 2020 Community meeting will be held at Oak Knoll Elementary School at 7PM. Format shall be: <ol style="list-style-type: none"> a. General introduction – DPW (Jim Porter/Joe LoCoco) b. Task Force Collaboration – John Loughlin c. Technical Aspect Alternatives – Kimley Horn Associates (KH) <ol style="list-style-type: none"> i. (See 4 below for detail) d. 15-minute break <ol style="list-style-type: none"> i. Pass out handouts, comment cards, and website link ii. KH and DPW staff to group question cards for next part of meeting e. Questions and Answer Session <ol style="list-style-type: none"> i. DPW will answer any clarifying questions. f. Closing – Joe LoCoco <ol style="list-style-type: none"> i. Next steps – Discuss process and anticipated milestones 2. Rehearsal shall be on January 9, preferable in the evening. 3. Notices shall be sent through mail/Nextdoor/Changeable Message Sign 	



<p>4. Technical Aspect Alternatives – Kimley Horn Associates</p> <ul style="list-style-type: none">a. Kimley Horn will give a general overview and will go into detail in small groups. Suggest starting with the ADLP road diet section first below moving south to the “Y” and Sand Hill Road. Going from an easy to complex design alternatives.b. KH will provide handouts of the alternatives as well as large posters of the alternatives to be placed on the wall. (with and without aerial background)c. KH will collect written comments and clarifying questions from sessiond. DPW will highlight at loss parking for each alternative
<p>5. Redesigned “Y” Intersection</p> <ul style="list-style-type: none">a. DPW presented a tweak of the Santa Cruz Ave and ADLP Intersection. (See attached)b. Major changes include a smaller intersection, refuge islands for pedestrians and improved geometry/sightlinesc. Comments from task force include<ul style="list-style-type: none">i. Ensure intersection can handle all fire-truck turns (44’ outside turning radius)ii. Fire Department wants 11’-12’ lanes if the lanes are pinched by curbs physicallyiii. Get rid of right-turn pocket from SB ADLP to Campo Bello if space needediv. Bulbout sidewalk on NB Santa Cruz south of the intersection and straighten sidewalk if possible.v. Add buffers between the bike lanes and motor vehicle lanesvi. Reduce median south of intersectionvii. Ensure ADA sidewalks throughout
<p>6. Comments from Survey Monkey on Trial Closure</p> <ul style="list-style-type: none">a. A summary of all comments received from the Survey Monkey regarding the trial closure was handed out to the Task Force (see attached)
<p>Action Items</p>
<p>DPW</p> <ul style="list-style-type: none">a) Task Force to meet in early January for dress rehearsal of community Meeting. Target date Jan 9.b) Task force to design and discuss questionnaire for the communityc) Solicit preferred alternative from the community through the questionnaire<ul style="list-style-type: none">a. Consider ranked choice voting. County will need to discuss internallyd) Impact spreadsheet to be updated to include lost parking spacese) Save the Date electronic notifications of community meeting in mid Decemberf) Meeting mailers and sign boards in early Januaryg) Determine final alternative to be sent to Board of Supervisors for their endorsement.

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Next Meeting – TBD Location – TBD Time – TBD
Tentative Agenda for Next Meeting

Attendance Sheet

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Representing	Q	Name	Present
			11/14/19
Alameda de las Pulgas	1	Hillary Stevenson	
CHP	1	Jason Ivey	
cyclist with Silicon Valley Bicycle Coalition	1	John Langbein	1
Department of Public Works	*	Diana Shu	1
Department of Public Works	1	Joe LoCoco	1
Department of Public Works	*	Harry Yip	1
Fire District	1	Virginia Chang Kiraly	
member at large - University Park Inner	1	Ron Snow	1
Menlo Commons	1	Gwen Leonard	
Menlo Fire District	*	Harold Schapelhorman	
Menlo Fire District	*	Tom Calvert	
Menlo Park Police Department	1	William Dixon	
Menlo Park resident	1	Troy Hayes	
Menlo Park, Department of Public Works	1	Kevin Chen	
Motorists	1	Janet Davis	1
Pedestrian	1	John Loughlin	1
Safe Routes to Schools	1	Jen Wolosin	1
Santa Cruz from Sandhill Rd to Y	1	Cheryl Phan	1
Santa Cruz from the Y to the City limits	1	Alex Komoroske	
Sheriff's Office	*	Todd Finato	
Sheriff's Office	1	Chad Buck	
the Y	1	Molly Glennen	
Supervisor Horsley's Office		Carrie Dallman	1
Menlo Fire District	*	Jon Johnston	1
Supervisor Horsley's Office		Supervisor Horsley	
Cary Wiest – Town of Atherton		City Council - Guest	
CHP	*	Anthony Ruiz – stand in	
CHP	*	Chris Barshini – stand in	
cyclist with Silicon Valley Bicycle Coalition	*	Bill Kirsch (substitute for John Langbein)	
Department of Public Works	*	James Porter	
County Manager's Office	*	Illiana Rodriguez	1
Guest of Ron Snow	*	Nate Gardner	