



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager's Office



DATE: September 10, 2013
BOARD MEETING DATE: September 16-18, 2013
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: John L. Maltbie, County Manager
SUBJECT: Final Budget Changes, including Measure A Adjustments, to the Fiscal Year 2013-14 Recommended Budget

RECOMMENDATION:

Approve the following actions related to final budget changes to the Fiscal Year 2013-14 Recommended Budget:

Adopt Resolutions:

- a. approving the revised County of San Mateo budget as to the expenditures for Fiscal Year 2013-14 and making appropriations therefore;
- b. approving the revised County of San Mateo budget as to the means of financing for Fiscal Year 2013-14;
- c. establishing the appropriation limit for the County of San Mateo for Fiscal Year 2013-14;

BACKGROUND AND DISCUSSION:

On June 18, 2013 the Board adopted a budget resolution that rolled over the FY 2012-13 Adopted Budget and included ongoing mid-year Appropriation Transfer Requests so that the County could continue business without interruption until the Recommended Hearings in September. The budget that the Board adopted on June 18 was \$1.9 billion with 5,127 authorized positions.

On August 23, 2013 the County Manager released his two year spending plan that invests in public safety, prepares the County for federal health care reform, funds affordable housing projects and rebuilds aging infrastructure, including the Maple Street Correctional Center. The Recommended Budget for FY 2013-14 is \$2.1 billion and 5,247 positions. The Recommended Budget for FY 2014-15 is \$1.9 billion with 5,289 positions. There was no Measure A funding included in the Recommended Budget pending completion of the Board's Measure A hearings that concluded on August 6, 2013.

With the completion of the Measure A hearings and the County's financial year-end closing activities and availability of updated information, increases of \$72 million are

proposed to the FY 2013-14 Recommended Budget. These consist of \$51.5 million in Measure A adjustments, \$24 million in final Fund Balance adjustments, and a reduction of \$3.5 million in September Revisions, with a net increase of 51 positions. The revised County Budget for FY 2013-14 with these changes is \$2.2 billion with 5,298 positions.

Changes to the FY 2014-15 Recommended Budget result in a net increase of \$44.4 million, including the \$72 million added in year one less reductions of \$27.6 million, including \$6.8 million in Measure A spending, \$7.3 million in Fund Balance adjustments, and \$13.4 million in September revisions. These reductions are primarily due to the elimination of one-time projects in FY 2013-14. The revised County Budget for FY 2014-15 with these changes is \$1.93 billion with 5,340 positions. Pursuant to the County Budget Act (Government Code §29000-29044), the Board is not authorized at this time to adopt the FY 2014-15 Budget, however, this budget was prepared at the detail level and will be, with minor adjustments, the budget that the Board will consider for tentative adoption in June 2013.

The following table summarizes the Final Fund Balance adjustments and September revisions by County Agency:

County Agencies	FY 2013-14 Recomm Budget	Final F/B Adjustments (Attach B)	September Revisions (Attach C)	Measure A Adjustments (Attach D)	FY 2013-14 Final Budget	FY 2013-14 Final Positions
Criminal Justice	344,888,397	2,444,637	3,494,613	514,886	351,342,533	1,247
Health Services	616,189,386	769,473	(4,025,994)	6,669,932	619,602,797	2,069
Social Services	202,478,703	582,946	(475,315)	2,976,349	205,562,683	857
Community Services	445,333,658	10,541,956	(2,977,076)	14,300,883	467,199,421	622
Administration and Fiscal	498,743,600	9,657,837	446,802	27,030,000	535,878,239	503
Total All Agencies	2,107,633,744	23,996,849	(3,536,970)	51,492,050	2,179,585,673	5,298

Final Fund Balance Adjustments

As adopted by Board Resolution, final Fund Balance adjustments are included in the Recommended Budget and comply with County Reserves Policy guidelines. Following FY 2012-13 year-end closing activities, additional Fund Balances of \$24.8 million for all County funds (\$15.5 million in the General Fund and \$12.2 million in all other funds) are included in the budget. The Fund Balance adjustments in the table above are offset by revenue reductions of \$783,264. These adjustments are summarized in Attachment B.

The County's current Fund Balance policy still calls for a 75/25 split, that is, for General Fund departments, 75% of their year-end Fund Balance not reserved remains with the department and 25% is transferred to Non-Departmental Services. For this budget the County has utilized a 50/50 split to increase Non-Departmental Fund Balance to help fund the additional pension contributions. The County Manager's Office, with input from departments, will come back to the Board at mid-year with a new more comprehensive policy that looks at other options for calculating the split, including consideration for excluding grant and contract revenues, a sliding scale and minimum and maximum caps.

Final Budget Changes (September Revisions)

Final budget changes for all County funds (Attachment C) result in a net decrease to the County Budget of \$3.5 million and a net increase of seven positions. Attachment A contains a summary of position changes.

Key September Revisions include:

Sheriff's Grant and Contract Positions: \$850,045

Due to increased workload in the Northern California Regional Intelligence Center (NCRIC), one Unclassified Lead Crime Analyst, three Unclassified Crime Analysts, and one Unclassified Information Technology Analyst are being added. The positions are fully grant funded. In addition, due to increased enforcement activity on the transit corridor, one Deputy Sheriff will be added to the Transit Operations Division. This position is fully funded by an amendment to the agreement with SamTrans.

Health Realignment Allocation Decreased: \$3,928,984

The State has reduced Health Realignment funding allocated to counties in anticipation of counties receiving additional patient revenue as a result of Health Care Reform. The decrease in funding is currently being offset by Intergovernmental Transfer (IGT) revenues and Non-General Fund Reserves. However, the California Association of Public Hospitals continues to work with the State to determine how the savings will be calculated and how much additional patient revenue will actually be generated.

Workforce Investment Act (WIA) Transferred to County Manager's Office: \$0

This action moves the Workforce Investment Act (WIA) program from HSA Employment Services to Workforce Development within the CMO. The entire Workforce Investment Board budget, including 21 positions has been transferred.

Space Planning and Retrofitting of County Office Building 1: \$6,000,000

Due to the leasing of both buildings on the Circle Star Campus the County will need to explore and implement options for fully utilizing COB-1. Accordingly these funds are being appropriated for space planning and retrofitting of COB-1. The unused funds set aside for the Circle Star tenant improvements are being used for this purpose.

Term Capital Projects Managers: \$675,333

This adjustment adds one permanent Public Works Technician and one permanent Program Services Manager and three term Capital Project Managers along with associated costs to work on the increasing number of large Capital Improvement Projects. These term positions are part of the County's Agile Workforce Pilot Project.

Human Resources/Payroll Replacement System: \$2,015,495

This adjustment increases the budget for the Human Resources/Payroll Replacement System project to \$7.5 million in FY 2013-14. The total cost is expected to be \$14 million over the course of the next two years. This project will improve collaboration within County agencies through improved reporting capabilities, streamlined and standardized business processes and more transparent workflow for HR and Payroll transactions.

Net County Cost Adjustments: \$263,821

Ongoing Net County Cost adjustments are made for a 5% increase in base pay for Clinical Services Manager positions in the Health System (\$82,309) and funding for a new position in the Human Services Agency to administer the Children's Fund (\$118,512). One-time Net County Cost adjustments for the Electronic Signature Project (\$25,000) and the purchase of Electronic Value Stream Mapping software (\$38,000) for future business process redesign events are also included.

Measure A Adjustments

The sum of all Measure A proposals (Attachment D) total \$51.5 million in FY 2013-14. Of this amount, \$1.6 million represents leveraged funding from other sources and \$49.9 million is Measure A funding. Additional funding sources may be identified as departments implement and/or expand their programs. For instance, the \$5 million allocated in both fiscal years for the Early Learning and Care Initiative will only be allocated if outside matching funds are secured. In FY 2014-15, Measure A proposals total \$44.6 million, of which \$2.2 million is from other sources. The Seton Medical Center subsidy is not included in FY 2014-15 as the amount for year two has not yet been determined. The table below provides a summary of the Measure A funding allocated to 22 proposals tentatively adopted by the Board during Measure A hearings.

Measure A Proposals	Budget Unit	Departments	FY 2013-14 Recomm.	FY 2014-15 Recomm.	Total Pos.
Agreement with Seton Medical Center	8000D	Non-Departmental Services	\$11,500,000	\$TBD	0
Bicycle Coordinator	4500D	Department of Public Works	80,000	75,500	0
Buildings and Facilities Infrastructure	8500D	Capital Projects	4,640,000	12,000,000	0
Coastside Response Coordinator	3000B	Sheriff's Office	30,000	30,000	0
Core Service Agencies - Performance Management System	1800B	Information Services Dept.	300,000	25,000	0
County Fire Engine and Vehicle Replacement Fund	8000B	Non-Departmental Services	2,000,000	1,500,000	0
Court Appointed Special Advocates (CASA) for Foster Care	7000D	Human Services Agency	100,000	100,000	0
Early Learning and Care Trust Fund	8000B	Non-Departmental Services	5,000,000	5,000,000	0
East Palo Alto Homeless Shelter Operating Expenses	7000D	Human Services Agency	700,000	500,000	0
Homeless Outreach Teams	7000D	Human Services Agency	150,000	150,000	0
Library Capital Needs	3700B	County Library	2,000,000	0	0
Library Summer Reading Programs	3700B	County Library	328,300	206,300	0
Coastside Medical Services	5000D	Health System	551,180	402,359	4
Mental Health System of Care for Adults	5000D	Health System	2,655,322	1,405,289	2
North Fair Oaks General Plan Implementation	3800B	Planning and Building	3,403,500	3,080,000	0
Parks Department Operations and Maintenance	3900B	Parks Department	2,066,208	2,066,208	7
Parks Department Capital Projects	8500D	Capital Projects	1,716,500	1,716,500	0
Prevention and Early Intervention - At Risk Children	5000D	Health System	2,645,381	3,648,185	17
Prevention and Early Intervention - At Risk Children	7000D	Human Services Agency	1,270,927	1,711,789	12
SamTrans - Services to Youth, Elderly, and Disabled	8000B	Non-Departmental Services	5,000,000	5,000,000	0
School Safety	3000B	Sheriff's Office	473,219	473,219	2
Technology Infrastructure and Open Data	1800B	Information Services Dept.	3,230,000	3,230,000	0
Veterans Services	7000D	Human Services Agency	100,000	100,000	0
Total - Measure A Proposals			\$49,940,537	\$42,420,349	44

SHARED VISION 2025:

The approval of these final budget changes contributes to the Shared Vision outcome of a Collaborative Community by ensuring that the County budget is adopted in accordance with the law, and that resources are appropriated in all programs to ensure the effective delivery of services that contribute to achieving County goals, the improvement and maintenance of long-term capital assets and payment of debt, and compliance with the County's Fund Balance and Reserves Policies.

FISCAL IMPACT:

The impact of all September changes on Total Requirements for all funds is an increase of \$72 million in FY 2013-14 and \$44.4 million in FY 2014-15. County Fund Balance has increased by \$24.8 million in FY 2013-14. General Fund Reserves now total \$212.5 million, which represents 17% of Net Appropriations. The ongoing Net County Cost, as a result of these revisions, increases by \$200,821.

ATTACHMENTS

Attachment A – Position Changes Summary

Attachment B – Final Fund Balance Adjustments

Attachment C – September Revisions (Final Budget Changes)

Attachment D – Measure A Proposals

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

**RESOLUTION ADOPTING THE BUDGET OF THE COUNTY OF SAN MATEO AS TO
EXPENDITURES FOR THE FISCAL YEAR 2013-14 AND MAKING
APPROPRIATIONS THEREFORE**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, this Board has, pursuant to law, held its hearing on the budget of the County of San Mateo as to expenditures for the fiscal year 2013-14, and there being no additional requests or applications on file with the Board for further hearing on the said budget; and

WHEREAS, Government Code Section 29088 requires the Board to adopt the budget by resolution no later than October 2.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED AS FOLLOWS:

1. The Board of Supervisors of the County of San Mateo does hereby adopt the budget of the County of San Mateo for the fiscal year 2013-14 as to the expenditures program as now determined and hereinafter specified under the general classes of salaries and employee benefits, services and supplies, other charges, fixed assets, other financing uses and expenditures transfers and reimbursements;
2. The hereinafter specified proposed expenditures are appropriated to the several offices, departments, services, institutions, and districts for the fiscal year 2013-14;
3. Revenues classified as tax proceeds received during the fiscal year in excess

of that amount budgeted in conformance with California Constitution Article XIII B shall be deemed appropriated to Contingencies at the end of the fiscal year;

4. The Clerk of the Board shall forward certified copies of this Resolution to the County Controller, who is hereby authorized and directed to open books of the account for the fiscal year 2013-14, setting forth each of said appropriation accounts with the various departments and districts whose affairs and funds are under supervision and control of the Board, and to allow requisition against the same commencing July 1, 2013; and
5. The herein above expenditures, by general classes as aforesaid are detailed in the Recommended Budget adopted June 18, 2013 and the Final Budget adopted September 18, 2013.

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RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION ADOPTING THE BUDGET OF THE COUNTY OF SAN MATEO AS TO
THE MEANS OF FINANCING FOR THE FISCAL YEAR 2013-14**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, that pursuant to the law in such cases made and provided, the Board of Supervisors of the County of San Mateo, State of California, does hereby adopt the summarization of the Final Budget by funds and the means of financing and the estimated revenue accruals including taxes to be collected on the current year secured tax roll for the fiscal year 2013-14 as set forth in the Recommended Budget adopted on June 18, 2013 and the September 18, 2013 Final Budget and summarized herein; and

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED, that the County Controller shall set forth and tabulate on the budget forms prescribed by the State Controller, State Schedules 1 through 15. Upon finalization by the County Controller, these schedules will be included in the Adopted Budget book for Fiscal Year 2013-14.

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RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION ESTABLISHING APPROPRIATION LIMIT
FOR THE COUNTY OF SAN MATEO FOR FISCAL YEAR 2013-14**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on November 6, 1979, California voters passed Proposition 4, an initiative to restrict government spending by establishing limits on the annual appropriations of local agencies; and

WHEREAS, Proposition 4 added Article XIII B to the California State constitution; (commencing with Section 7900) to Title I of the Government Code prescribing procedures to be used in implementing Article XIII B; and

WHEREAS, Article XIII B of the California Constitution was amended by Proposition 111; and

WHEREAS, Government Code Section 7910 requires local jurisdictions to establish by resolution their Appropriation Limit each year for the following fiscal year.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED, by the Board of Supervisors that the Appropriation Limit for the County of San Mateo and certain Board governed special districts for the 2013-14 fiscal year shall be \$426,532,169; and

BE IT FURTHER RESOLVED, that the documentation used in the computation of the aforementioned Appropriation Limit be made available to the public for review in the County Controller's Office.

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FY 2013-14 Recommended Budget Hearings

ATTACHMENT A

POSITION CHANGES SUMMARY

Budget Unit ID	DEPARTMENT / DIVISION	CLASSIFICATION	JOB CLASS CODE	ADD	DEL	Description
3051P	Patrol Bureau	Deputy Sheriff	H060	1.00		Due to increased enforcement activity, one Deputy Sheriff is added to the Transit Operations. The position is fully funded by the contract with the Transit District.
3051P	Patrol Bureau	Deputy Sheriff	H060	2.00		<u>School Safety</u> : Two Deputy Sheriff's are being added to the School Resource Unit. These two positions will be funded through a combination of Measure A funding and COPS Grant funding.
3053P	Investigations Bureau	Unclassified Lead Crime Analyst	B007	1.00		Due to an increased workload, one Unclassified Lead Crime Analyst will be added to the Northern California Regional Intelligence Center. The position is fully funded through Federal Homeland Security grants.
3053P	Investigations Bureau	Unclassified Crime Analyst	B010	3.00		Due to an increased workload, three Unclassified Crime Analysts will be added to the Northern California Regional Intelligence Center. The positions are fully funded through Federal Homeland Security grants.
3053P	Investigations Bureau	Unclassified Information Technology Analyst	B152	1.00		One Unclassified Information Technology Analyst will be added to the Northern California Regional Intelligence Center. The position is fully funded through Federal Homeland Security grants.
Criminal Justice - Totals				8.00	0.00	
6130P	Behavioral Health & Recovery Services	Psychiatric Social Worker II-U	B111	3.00		<u>Prevention and Early Intervention</u> : Three Psychiatric Social Worker II-U's have been added for to provide immediate case management services to children, youth and families who receive services at Psychiatric Emergency Services. All positions are funded with Measure A.
6130P	Behavioral Health & Recovery Services	Psychiatric Social Worker II-U	B111	4.00		<u>Prevention and Early Intervention</u> : Four Psychiatric Social Worker II-U's have been added to provide services to young mothers who have or are at risk of serious mental health challenges through the Pre to Three Partners Program. All positions are funded with Measure A.
6130P	Behavioral Health & Recovery Services	Psychiatric Social Worker II-U	B111	4.00		<u>Prevention and Early Intervention</u> : Four Psychiatric Social Worker II-U's have been added to improve access to outpatient mental health and substance use services to students. All positions are funded with Measure A.

Budget Unit ID	DEPARTMENT / DIVISION	CLASSIFICATION	JOB CLASS CODE	ADD	DEL	Description
6140P	Behavioral Health & Recovery Services	Psychiatric Social Worker II-U	B111	1.00		<u>Prevention and Early Intervention:</u> One Psychiatric Social Worker II-U has been added to improve access to outpatient mental health and substance use services to students. The position is funded with Measure A.
6140P	Behavioral Health & Recovery Services	Mental Health Program Specialist-U	B156	1.00		<u>Mental Health System of Care for Adults:</u> One Mental Health Program Specialist-U has been added to provide early review of seriously mentally individuals in jail in order to facilitate alternate dispositions to appropriate services. The positions is funded by Measure A.
6300P	Correctional Health Services	Marriage and Family Therapist II-U	B109	1.00		<u>Mental Health System of Care for Adults:</u> One Marriage and Family Therapist II-U has been added to create a system for reviewing the cases of seriously mentally ill people upon admission to jail and provide information to the Courts, Sheriff, District Attorney and Private Defender before disposition decisions are final. The position is funded by Measure A.
6240P	Family Health Services	Dietician -U	B174	1.00		<u>Prevention and Early Intervention:</u> One Dietician-U has been added to improve collaboration between County services and schools in order to prevent mental illness, emotional disturbance and substance use among children and youth, intervene early, and avert crisis. The position is funded by Measure A.
6240P	Family Health Services	Public Health Nurse-U	B100	2.00		<u>Prevention and Early Intervention:</u> One Public Health Nurse-U has been added to improve collaboration between County services and schools in order to prevent mental illness, emotional disturbance and substance use among children and youth, intervene early, and avert crisis The position is funded by Measure A.
6240P	Family Health Services	Psychiatric Social Worker II-U	B111	2.00		<u>Prevention and Early Intervention:</u> One Psychiatric Social Worker II-U has been added to improve collaboration between County services and schools in order to prevent mental illness, emotional disturbance and substance use among children and youth, intervene early, and avert crisis. The position is funded by Measure A.

Budget Unit ID	DEPARTMENT / DIVISION	CLASSIFICATION	JOB CLASS CODE	ADD	DEL	Description
6850P	San Mateo Medical Center	Staff Physician-U	B157	1.00		Coastside Medical Services: One Staff Physician-U has been added to expand services in Pescadero. The position is funded by Measure A.
6850P	San Mateo Medical Center	Medical Services Assistant II-U	B082	1.00		Coastside Medical Services: One Medical Services Assistant II-U has been added to expand services in Pescadero. The position is funded by Measure A.
6850P	San Mateo Medical Center	Patient Services Assistant II-U	B082	1.00		Coastside Medical Services: One Patient Services Assistant II-U has been added to expand services in Pescadero. The position is funded by Measure A.
6850P	San Mateo Medical Center	Community Worker II-U	B184	1.00		Coastside Medical Services: One Community Worker II-U has been added to expand services in Pescadero. This position is funded by Measure A.
Health Services - Totals				23.00	0.00	
1218P	Workforce Investment Act	Human Services Manager II	D091		(1.00)	The entire WIA program budget, including 21 positions have been transferred from the Human Services Agency to the County Manager's Office. Transferring the WIA program to the County Manager's Office will raise the profile of the program and allow it to be combined with other economic development activities within the Department.
1218P	Workforce Investment Act	Human Services Manager I	D090		(1.00)	
1218P	Workforce Investment Act	Administrative Assistant I	E029		(1.00)	
1218P	Workforce Investment Act	Human Services Supervisor-U	B060		(2.00)	
1218P	Workforce Investment Act	Human Services Analyst II-U	B061		(2.00)	
1218P	Workforce Investment Act	Job Development Specialist II-U	B141		(2.00)	
1218P	Workforce Investment Act	Employment Services Specialist II-U	B144		(2.00)	
1218P	Workforce Investment Act	Community Worker II	G113		(1.00)	
1218P	Workforce Investment Act	Human Services Analyst II	G231		(2.00)	
1218P	Workforce Investment Act	Human Services Supervisor	G232		(1.00)	
1218P	Workforce Investment Act	Job Development Specialist II	G235		(3.00)	
1218P	Workforce Investment Act	Employment Services Specialist II	G238		(3.00)	
7220P	Human Services Agency	Social Work Supervisor	G093	1.00		
7220P	Human Services Agency	Benefits Analyst II-Unclassified	G069	5.00		

Budget Unit ID	DEPARTMENT / DIVISION	CLASSIFICATION	JOB CLASS CODE	ADD	DEL	Description
7220P	Human Services Agency	Social Worker III	G096	5.00		
7220P	Human Services Agency	Office Assistant II	E335	1.00		
7520P	Human Services Agency	Employment Services Specialist	B144	1.00		One Employment Services Specialist moved from WIA to Employment Services CalWORKs to better align services to the Agency structure.
7520P	Human Services Agency	Employment Services Specialist	B144		(1.00)	One Employment Services Specialist moved from WIA to Employment Services CalWORKs to better align services to the Agency structure.
7520P	Human Services Agency	Human Services Analyst II	G231	1.00		One Human Services Analyst II has been added to coordinate activities of the Children's Fund.
Social Services - Totals				14.00	(22.00)	
3900B	Parks Department	Director of Parks	D148	1.00		<u>Parks Department Operations and Maintenance:</u> One Director of Parks, One Executive Secretary, One Natural Resources Managers, One Park Ranger III, Three Park Ranger II funded with Measure A and in accordance with rebuilding a standalone Parks Department. All positions are funded by Measure A.
3900B	Parks Department	Park Ranger II	L041	3.00		
3900B	Parks Department	Executive Secretary	E476	1.00		
3900B	Parks Department	Natural Resources Manager	D043	1.00		
3900B	Parks Department	Park Ranger III	L039	1.00		
4740B	Department of Public Works	Senior Utility Worker	T062	1.00		
4740B	Department of Public Works	Plumber	T020		(1.00)	Add back filled Senior Utility Worker position deleted during Recommended Budget process, add one Administrative Assistant I, add one Program Services Manager I, add one Public Works Technician I, delete Utility Worker Position, delete Plumber Position, delete two Office Specialist to address current level of services.
4740B	Department of Public Works	Utility Worker II	T063		(1.00)	
4510B	Department of Public Works	Administrative Assistant I	E029	1.00		
4510B	Department of Public Works	Office Specialist	E337		(2.00)	
4730B	Department of Public Works	Program Services Manager I	D131	1.00		
4730B	Department of Public Works	Public Works Technician I	N010	1.00		
Community Services - Totals				11.00	(4.00)	
1218P	Workforce Investment Act	Human Services Manager II	D091	1.00		The entire WIA program budget, including 21 positions have been transferred from the Human Services Agency to the County Manager's Office. Transferring the WIA program to the County Manager's Office will raise the profile of the program and allow it to be combined with other economic development activities within the Department.
1218P	Workforce Investment Act	Human Services Manager I	D090	1.00		
1218P	Workforce Investment Act	Administrative Assistant I	E029	1.00		
1218P	Workforce Investment Act	Human Services Supervisor-U	B060	2.00		

Attachment A - Position Changes Summary
 FY 2013-14 Recommended Hearings

Budget Unit ID	DEPARTMENT / DIVISION	CLASSIFICATION	JOB CLASS CODE	ADD	DEL	Description
1218P	Workforce Investment Act	Human Services Analyst II-U	B061	2.00		
1218P	Workforce Investment Act	Job Development Specialist II-U	B141	2.00		
1218P	Workforce Investment Act	Employment Services Specialist II-U	B144	2.00		
1218P	Workforce Investment Act	Community Worker II	G113	1.00		
1218P	Workforce Investment Act	Human Services Analyst II	G231	2.00		
1218P	Workforce Investment Act	Human Services Supervisor	G232	1.00		
1218P	Workforce Investment Act	Job Development Specialist II	G235	3.00		
1218P	Workforce Investment Act	Employment Services Specialist II	G238	3.00		
1320P	Administrative and Support Services	Administrative Services Manager I	D045	1.00		
1330P	Elections	Elections Specialist III	E168		(1.00)	One vacant Elections Specialist III has been deleted in order to add the Elections Specialist Supervisor position.
1330P	Elections	Elections Specialist Supervisor	E169	1.00		One Elections Specialist Supervisor has been added to operate its diverse activities more efficiently and provide additional line level supervision to permanent staff and temporary staff hired during elections.
1340P	County-Clerk Recorder	Office Services Manager	D153		(1.00)	One vacant Office Services Manager has been deleted in order to add the Administrative Services Manager I position.
Administration and Fiscal Services - Totals				23.00	(2.00)	
TOTAL POSITION CHANGES				79.00	(28.00)	
NET POSITION CHANGES				51.00		

FY 2013-14 Recommended Budget Hearings

ATTACHMENT B

FINAL FUND BALANCE ADJUSTMENTS

FY 2013-14 Final Fund Balance Adjustments

Budget Unit ID	Budget Unit Name	Final Fund Balance Adjustment	Description of Change
1940B	Message Switch	(106,328)	The shortfall in Fund Balance was due to a fixed asset that was purchased but not known if it would be delivered before 06/30/2013. The Fund Balance estimate presumed the invoice would be paid in FY 2013-14, however, the hardware was received and invoice paid/ accrued in 06/30/2013
2510B	District Attorney	146,281	Set aside in Reserves
2700B	County Support of the Courts	0	No change
2800B	Private Defender Program	0	No change
3000B	Sheriff's Office	1,759,338	Set aside in Reserves
3200D	Probation Department	612,204	Re-appropriated \$468,895 to continue the computer replacement project; the remainder set aside in Reserves
3300B	Coroner's Office	33,142	Set aside in Reserves
	Criminal Justice-General Fund	2,444,637	
5500B	Health Administration	(59,613)	Covered Fund Balance shortfall by adjusting revenue
5550B	Health Policy and Planning	(39,943)	Covered Fund Balance shortfall by adjusting revenue
5600B	Emergency Medical Services	0	No change
5700B	Aging and Adult Services	52	Set aside in Reserves
5900B	Environmental Health Services	99,349	Appropriated \$25,000 for the Healthy Nail Salon Project which educates nail salon workers on proper handling and disposal of hazardous chemicals to protect worker and the public's health and safety; the remainder is set aside in Reserves
6100B	Behavioral Health and Recovery Services	146,752	Appropriated \$80,654 for miscellaneous repairs at four chart rooms in the North and Central clinics; \$66,098 appropriated for Reentry grant contracts expense
6200B	Public Health	106,997	Appropriated \$122,000 for animal control radios; \$23,760 to adjust revenues; the remainder is set aside in Reserves

6240B	Family Health Services	28,257	Appropriated \$10,000 for a one-time project that will focus on client satisfaction and service improvements based on client feedback; Set aside remainder in Reserves
6300B	Correctional Services	25,461	Appropriated for Correctional Health's digital X-ray project
6900B	IHSS Public Authority	0	No change
5850D	Contributions to the Medical Center	0	No change
	Health Services -General Fund	307,312	
2600B	Department of Child Support Services	0	No change
7000D	Human Services Agency	582,946	Set aside in Reserves
	Social Services -General Fund	582,946	
1220B	Real Property	1,061,167	Appropriated \$1,061,167 to pay one time refunds of operating expense to departments in leased facilities, for one time automation expenses related to unanticipated increases, and for one-time expenses for contract services, including appraisal services and conversion to electronic document management system
1240B	Public Safety Communications	291,886	Appropriated \$50,978 for one time costs associated with a Professional Contract Services; \$38,180 to purchase equipment to upgrade aging systems in the Communications Center; the remainder is set aside in Reserves
1260B	Agricultural Commissioner/Sealer	(450)	Reduced appropriations by \$450 from expenditure account to adjust final fund balance
3570B	Local Agency Formation Commission	38,449	Set aside in Reserves
3580B	Fire Protective Services	0	No change
3800B	Planning and Building	344,478	Set aside \$237,158 in Reserves and appropriated \$107,320 for one extra help Planner III and \$21,000 to fund a multi-jurisdictional housing and commercial nexus study
3900B	Parks Division	93,702	Appropriated \$32,094 in extra help and volunteer funds, \$40,000 in water services and \$21,608 in motor vehicle charges
4510P	Public Works Administrative Services	0	No change

4600P	Engineering Services	0	No change
4730P	Facilities Services	155,387	Appropriated to support general unexpected facility operation costs that may arise throughout the year
4840B	Utilities	43,271	Set aside in Reserves
7930P	Department of Housing	0	No changes
	Community Services -General Fund	2,027,890	
1100B	Board of Supervisors	57,564	Appropriated for Extra-help positions and unanticipated project costs
1200B	County Manager's Office	179,113	Appropriated for unanticipated projects
1300D	Assessor-County Clerk-Recorder	453,556	Appropriated \$200,000 for Property Tax System; set aside remainder in Reserves
1400B	Controller's Office	92,589	Appropriated entire amount for the IFAS upgrade project that will include new robust query and reporting capabilities, a new user-friendly user interface that offers improved performance, and an improved security module to strengthen controls
1500B	Tax Collector/Treasurer	172,801	Appropriated \$40,000 to cover postage for a new mailing vendor, \$10,000 for website redesign, QR Code, and E-billing, \$55,000 to replace 47 computers, \$5,000 for the remittance machine maintenance contract, \$12,000 for new computer monitors and monitor arms, \$17,500 for iPayment, and \$35,300 for investment analysis tools
1600B	County Counsel	319,423	Set aside in Reserves
1700B	Human Resources	(4,373)	Reduced Fund Balance due to the FY 2012-13 year-end transfer of Departmental Reserves to General Fund/Non-Departmental Services
1800B	Information Services Department	3,605,070	Fund Balance Adjustments include carryforward of funding for the Human Resources Information System Reserve and projects/systems such as Criminal Justice System, the Radio Upgrade Project and the County's Integrated Financial System.
8000B	Non-Departmental Services	5,303,197	Set aside in Reserves
	Administration and Fiscal-General Fund	10,178,940	
	Subtotal General Fund	15,541,725	

5630B	Emergency Medical Services Fund	9,793	Set aside in Reserves
5800B	IHSS Public Authority	11,955	Set Aside in Reserves
6600B	San Mateo Medical Center	317,097	Appropriate \$45,759 for Clinical Services Manager salary increases; set aside remainder in Reserves
	Health Services -Non-General Funds	338,845	
3550B	Structural Fire	819,573	Set aside in Reserves
3560B	County Service Area #1	622,526	Set aside in Reserves
3700B	County Library	1,295,125	Appropriated \$100,000 to support early learning play spaces, \$81,208 for computer and website support, \$319,993 to Library Reserves, \$300,000 related to anticipated Donor City set aside amounts, \$500,000 to support interior renovation efforts at the East Palo Alto Library and related to Measure A activity
3950B	Fish and Game	804	Set aside in Reserves
3960B	Off-Highway Vehicle License Fees	0	No change
3970B	Parks Acquisition and Development	435,442	Set aside in Reserves
3980B	Coyote Point Marina	53,256	Set aside in Reserves
4520B	Road Construction and Operations	565	Set aside in Reserves
4740B	Construction Services	200,475	Appropriated to a general expense account for unexpected project costs and funding needs
4760B	Vehicle and Equipment Services	1,850,077	Set aside \$1,727,077 in Reserves for future replacement of vehicles and equipment and appropriated \$123,000 for software purchase
4820B	Waste Management	1,000,905	Set aside \$326,216 in Reserves and Appropriated \$674,688 to expense accounts
4830B	Transportation Services	911,811	Appropriated Fund Balance to expense accounts to fund various street resurfacing projects throughout the County
4840B	Utilities	1,608,785	Set aside in Reserves
4850B	Airports	(399,356)	Reduction of Reserves
8300B	Courthouse Construction Fund	28,011	Set aside in Reserves
8500B	Capital Projects Fund	0	No Change
8400B	Criminal Justice Construction Fund	86,067	Set aside in Reserves
	Community Services -Non-General Funds	8,514,066	

8900B	Debt Service Fund	385,497	Set aside in Reserves
	Administration and Fiscal -Non-General Funds	385,497	
	Subtotal Non-General Funds	9,238,408	
	TOTAL ALL COUNTY FUNDS	<u>24,780,133</u>	
1950B	First 5 San Mateo County (Information Only)	1,777,304	Overall Fund Balance dropped in FY 2012-13, however First 5 overestimated the decline in Prop 10 revenue. The additional Fund Balance has been set aside in reserves
2000B	Retirement Office (Information Only)	0	No change
7930P	Housing Authority (Informational Only)	0	No change

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FY 2013-14 Recommended Budget Hearings

ATTACHMENT C

SEPTEMBER REVISIONS

 Sheriff's Office (3000D)

FY 2013-14 September Revisions:

1. Transit Operations Deputy Sheriff:

Due to increased enforcement activity on the transit corridor, one Deputy Sheriff will be added to the Transit Operations Division. The position is fully funded by an amendment to the agreement with SamTrans.

Total Requirements	Total Sources	Net County Cost	Positions
190,081	190,081	0	1

2. Northern California Regional Intelligence Center (NCRIC) Positions:

Due to increased workload in the NCRIC, one Unclassified Lead Crime Analyst, three Unclassified Crime Analysts, and one Unclassified Information Technology Analyst are being added. The positions are fully grant funded.

Total Requirements	Total Sources	Net County Cost	Positions
659,964	659,964	0	5

3. Reallocation of Funding:

This adjustment reallocates the funding source for the Unclassified District Coordinator from Realignment Sales Tax to the Measure A sales tax.

Total Requirements	Total Sources	Net County Cost	Positions
0	(30,000)	30,000	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
850,045	820,045	30,000	6

FY 2014-15 September Revisions:

No change.

 Probation Department (3200D)

FY 2013-14 September Revisions:

1. Community Corrections Partnership (CCP) Matching Grant Program / Social Solutions Software:

In April 2012, the Board of Supervisors approved the AB109 Public Safety Realignment budget, which authorized \$1,004,653 for a matching grant program to fund community based innovations in order to improve the successful reentry of realigned offenders. A part of the grant requirement was for the recipients to use Social Solutions, a case management system. The County Manager's Office entered into an agreement with Social Solutions in the amount of \$49,368 to purchase the case management system. Both the revenue and expenditures were originally budgeted in the County Manager's Office. This change moves the revenues, expenditures, and oversight of the grants to the Probation Department.

Total Requirements	Total Sources	Net County Cost	Positions
1,054,021	1,054,021	0	0

2. Caltrans Grant:

In February 2012, the County entered into a cooperative agreement with Caltrans to provide transitional employment for Achieve 180 and probationers for the term of March 1, 2012 through February 28, 2014. Under the agreement, JobTrain will administer the transitional employment program for the formerly incarcerated through Achieve 180, a re-entry program for high-risk offenders. Both the revenue and expenditures were originally budgeted in the County Manager's Office. This change moves the revenues, expenditures, and oversight of the grant to the Probation Department.

Total Requirements	Total Sources	Net County Cost	Positions
1,162,297	1,162,297	0	0

3. Achieve 180 - JobTrain Contract:

In October 2012, the County Manager's Office entered into an agreement with JobTrain to fund an Employment Specialist / Career Development Specialist / Counselor to work with the Achieve 180 clients. The agreement is fully funded by the Second Chance Reentry Grant. Both the revenue and expenditure were originally budgeted in the County Manager's Office. This change moves the revenue, expenditure, and oversight of the contract to the Probation Department.

Total Requirements	Total Sources	Net County Cost	Positions
56,250	56,250	0	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
2,272,568	2,272,568	0	0

FY 2014-15 September Revisions:

1. **Achieve 180 - JobTrain Contract:**

The contract with JobTrain to fund an Employment Specialist / Career Development Specialist / Counselor to work with the Achieve 180 clients expires on March 31, 2014 when the Second Chance Reentry Grant ends. This change removes the revenue and expenditure for FY 2014-15.

Total Requirements	Total Sources	Net County Cost	Positions
(56,250)	(56,250)	0	0

 District Attorney's Office (2510D)

FY 2013-14 September Revisions:

1. **Disability and Healthcare Insurance Fraud Grant:**

The District Attorney's Office received a grant from the State of California's Department of Insurance to investigate and prosecute disability and health insurance fraud claims. The funding will be used to partially cover the salary and benefits of an existing Deputy District Attorney as well as extra-help costs for investigative services.

Total Requirements	Total Sources	Net County Cost	Positions
355,000	355,000	0	0

2. **Life and Annuity Insurance Fraud Grant:**

This is the third year that the District Attorney's Office was awarded this grant that focuses on addressing the sale of life insurance policies and annuities to the elderly populations. The grant funds one Extra-Help District Attorney Inspector for 27 hours per week.

Total Requirements	Total Sources	Net County Cost	Positions
17,000	17,000	0	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
372,000	372,000	0	0

FY 2014-15 September Revisions:

No change.

Health System (5000D)

FY 2013-14 September Revisions:

1. Public Health, Policy and Planning, Family Health Services, San Mateo Medical Center- Salary Increases for Clinical Services Manager I and Clinic Manager Positions:

The Board of Supervisors approved a 5% increase to the base pay of Clinical Services Manager I-Nursing and Clinic Manager positions, and incorporated the existing 5% differential assigned to these positions in their base pay. The changes are effective and retroactive to January 6, 2013. A portion of the increase will be funded by an increase in Net County Cost with the balance coming from other various revenue sources within the Health System.

Total Requirements	Total Sources	Net County Cost	Positions
85,065	67,277	17,788	0

2. San Mateo Medical Center- California Association of Public Hospitals Waiver and Hospital Fee:

The California Association of Public Hospitals (CAPH) provides estimates for indigent care funding through the Paragraph 14 model. An updated estimate for FY 2013-14 and FY 2014-15 was received in July 2013, requiring a September budget adjustment. The Hospital Fee is also being adjusted to reflect the most current estimates. The shortfall will be covered by additional Intergovernmental Transfer (IGT) revenues.

Total Requirements	Total Sources	Net County Cost	Positions
0	(5,989,873)	5,989,873	0
0	(2,260,871)	2,260,871	0
0	8,250,744	(8,250,744)	0

3. Health Realignment Allocation Decreased:

The State has reduced Health Realignment funding allocated to counties in anticipation of counties receiving additional patient revenue as a result of Health Care Reform. The decrease in funding is currently being offset by Intergovernmental Transfer (IGT) revenues and Non-General Fund Reserves. However, the California Association of Public Hospitals continues to work with the State to determine how the savings will be calculated and it is yet to be seen how much additional patient revenue will actually be generated.

Total Requirements	Total Sources	Net County Cost	Positions
0	(3,938,984)	3,938,984	0
0	3,702,388	(3,702,388)	0
(236,596)	0	(236,596)	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(151,531)	(169,319)	17,788	0

FY 2014-15 September Revisions:

1. Public Health, Policy and Planning, Family Health Services, San Mateo Medical Center- Salary Increases for Clinical Services Manager I and Clinic Manager Positions:

The Board of Supervisors approved a 5% increase to the base pay of Clinical Services Manager I-Nursing and Clinic Manager positions, and incorporated the existing 5% differential assigned to these positions in their base pay. The changes are effective and retroactive to January 6, 2013. A portion of the increase will be funded by an increase in Net County Cost with the balance coming from other various revenue sources within the Health System. In addition, one-time retroactive increases paid in FY 2013-14 were eliminated in FY 2014-15.

Total Requirements	Total Sources	Net County Cost	Positions
(41,188)	(41,746)	558	0

2. San Mateo Medical Center- California Association of Public Hospitals Waiver and Hospital Fee:

The California Association of Public Hospitals (CAPH) provides estimates for indigent care funding through the Paragraph 14 model. An updated estimate for FY 2013-14 and FY 2014-15 was received in July 2013, requiring a September budget adjustment. The Hospital Fee is also being adjusted to reflect the most current estimate for FY 2014-15, which is zero. Intergovernmental Transfer (IGT) revenues used to cover the shortfall in FY 2013-14, have been reversed, and new IGT revenues are used to cover the FY 2014-15 shortfall.

Total Requirements	Total Sources	Net County Cost	Positions
0	(5,557,260)	5,557,260	0
0	5,557,260	(5,557,260)	0

3. San Mateo Medical Center Health Realignment Allocation Decreased:

In FY 2014-15, the State further reduced Health Realignment funding allocated to counties in anticipation of counties receiving additional patient revenue as a result of Health Care Reform. This reduction completely removes Realignment funding from the Contribution Unit and reduces the amount budgeted in the Medical Center. The decrease in funding is currently being offset by Intergovernmental Transfer (IGT) revenues. However, the California Association of Public Hospitals continues to work with the State to determine how the savings will be calculated and it is yet to be seen how much additional patient revenue will actually be generated.

Total Requirements	Total Sources	Net County Cost	Positions
0	(10,634,067)	10,634,067	0
0	(1,182,886)	1,182,886	0
0	11,816,953	(11,816,953)	0

TOTAL FY 2014-15 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(41,188)	(41,746)	558	0

Contributions to the Medical Center (5850B)

FY 2013-14 September Revisions:

1. Health Realignment Reduction:

The State has reduced Health Realignment allocated to counties in anticipation of counties receiving additional patient revenue as a result of Health Care Reform.

Total Requirements	Total Sources	Net County Cost	Positions
(3,938,984)	(3,938,984)	0	0

2. Clinical Services Manager I and Clinic Manager Salary Increase:

The Board of Supervisors approved a 5% increase to the base pay of Clinical Services Manager I and Clinic Manager positions. The changes are effective and retroactive to January 6, 2013. A portion of the increase is funded by an increase in the Contribution to the Medical Center.

Total Requirements	Total Sources	Net County Cost	Positions
64,521	0	64,521	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(3,874,463)	(3,938,984)	64,521	0

FY 2014-15 September Revisions:

1. Health Realignment Reduction:

The State has reduced Health Realignment allocated to counties in anticipation of counties receiving additional patient revenue as a result of Health Care Reform. The realignment reduction from FY 2013-14 has been eliminated.

Total Requirements	Total Sources	Net County Cost	Positions
(6,695,083)	(6,695,083)	0	0

2. Clinical Services Manager I and Clinic Manager Salary Increase:

The Board of Supervisors approved a 5% increase to the base pay of Clinical Services Manager I and Clinic Manager positions. The changes are effective and retroactive to January 6, 2013. A portion of the increase is funded by an increase in the Contribution to the Medical Center. The salary increase from FY 2013-14 has been eliminated.

Total Requirements	Total Sources	Net County Cost	Positions
2,517	0	2,517	0

TOTAL FY 2014-15 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(6,692,566)	(6,695,083)	2,517	0

Human Services Agency (7000D)

FY 2013-14 September Revisions:

1. Transfer of one Employment Services Specialist position from WIA to the Employment Services Unit:

This action to move one position from the Workforce Development / Workforce Investment Act (WIA) unit to the Employment Services (ES) unit is taken to better align staffing to the Agency structure. This action moves one filled Employment Services Specialist position from WIA to ES CalWORKs.

Total Requirements	Total Sources	Net County Cost	Positions
(119,406)	(119,406)	0	(1)
119,406	119,406	0	1

2. Funding to StarVista - Our Day Break and Your House South Program:

This action is to provide additional funding to StarVista to cover sequester cuts to Our Daybreak and Your House South programs.

Total Requirements	Total Sources	Net County Cost	Positions
(40,000)	0	(40,000)	0
40,000	0	40,000	0

3. Addition of one Human Services Analyst II position to the Children's Fund:

This action adds a Human Services Analyst II position to coordinate the activities of the Children's Fund program.

Total Requirements	Total Sources	Net County Cost	Positions
118,512	0	(118,512)	1
(118,512)	0	118,512	0

4. Move the STEM/Ed Support program to Workforce Development (WD)/County Manager's Office (CMO):

This action moves the STEM and Educational Support program from HSA Employment Services to the Workforce Development within the CMO. This action removes from HSA the appropriation for one position plus ancillary staff expenditures and also removes appropriation for the STEM and Education Support services to better align the programs within the County administrative structure.

Total Requirements	Total Sources	Net County Cost	Positions
(594,712)	0	(594,712)	0
594,712	0	594,712	0

5. Move the Workforce Investment Act (WIA) Program to the County Manager's Office:

This action moves the WIA program from the Human Services Agency Employment Services to Workforce Development within the County Manager's Office. This action moves the appropriation for 21 positions plus ancillary

staff expenditures and moves the appropriation for all WIA client programs to better align the programs within the County administrative structure.

Total Requirements	Total Sources	Net County Cost	Positions
(6,563,739)	(5,969,018)	(594,721)	(21)

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(475,315)	119,406	(594,721)	(20)

FY 2014-15 September Revisions:

1. **Back out of Funding to StarVista - Our Day Break and Your House South Program:**

All one time funds added in FY 2013-14 are backed out due to the completion of projects and studies

Total Requirements	Total Sources	Net County Cost	Positions
(40,000)	0	(40,000)	0
40,000	0	40,000	0

Planning and Building (3800B)

FY 2013-14 September Revisions:

1. Deferred Revenue:

Reappropriation of revenue deferred from FY 2012-13 for ongoing project-related contracts funded by applicants/ developers that Planning administers.

Total Requirements	Total Sources	Net County Cost	Positions
172,132	172,132	0	0

2. SMCSaves:

Intrafund Transfer of remaining funding for SMCSaves grant for completion of project.

Total Requirements	Total Sources	Net County Cost	Positions
80,800	0	80,800	0
(80,800)	0	(80,800)	0

3. Housing and Commercial Nexus Study:

The County has recently committed to a total of \$21,000 in expenditures to fund a multi-jurisdiction Housing and Commercial Nexus study. These expenditures are funded by Intrafund Transfer of additional fund balance.

Total Requirements	Total Sources	Net County Cost	Positions
21,000	0	21,000	0
(21,000)	0	(21,000)	0

4. Highway 1 Improvement Implementation:

Funds will be received via Non-Departmental ERAF Reserves to fund the implementation of pedestrian crossings, medians, and turn lanes as suggested by the Midcoast Safety and Mobility Studies. This project is in accordance with the Scope of Work developed with the Transit Authority and will contribute to funding completion of a Preliminary Planning Study (PPS) and Project Implementation Document (PID).

Total Requirements	Total Sources	Net County Cost	Positions
150,000	0	150,000	0
(150,000)	0	(150,000)	0

5. Nuisance Abatement:

The Department anticipates Nuisance Abatement revenues and have appropriated these funds to enforce Abatement orders.

Total Requirements	Total Sources	Net County Cost	Positions
50,000	50,000	0	0

6. Extra Help Current Planner:

The Department will hire one Extra Help Current Planner III. This position is funded by the transfer of additional Fund Balance.

Total Requirements	Total Sources	Net County Cost	Positions
86,320	0	86,320	0
(86,320)	0	(86,320)	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
222,132	222,132	0	0

FY 2014-15 September Revisions:

1. FY 2013-14 Back Out of One Time Funds:

All one time funds added in FY 2013-14 are backed out due to the completion of projects and studies.

Total Requirements	Total Sources	Net County Cost	Positions
(222,132)	(222,132)	0	0

Parks Department (3900D)

FY 2013-14 September Revisions:

1. Marina Depreciation:

Adjustment of Non-Departmental Reserves due to changing year end process for calculating and applying Marina depreciation and removing associated expenditure line items which will be handled through a midyear ATR.

Total Requirements	Total Sources	Net County Cost	Positions
233,904	(2,676)	236,580	0
(233,904)	2,676	(236,580)	0

FY 2014-15 September Revisions:

No Changes

 County Library (3700B)

FY 2013-14 September Revisions:

1. **Increased Donations:**

Modest adjustments are made to reflect Donations and Friends supported activities, and adjustments reflecting support costs allocated to each branch.

Total Requirements	Total Sources	Net County Cost	Positions
15,307	15,307	0	0

FY 2014-15 September Revisions:

1. **Adjustments Reflecting Changes in Donations and Support Costs:**

Year two September Revision includes: modest adjustments to reflect Donations and Friends supported activities, and adjustments allocating support costs to each branch. Reserves are also adjusted.

Total Requirements	Total Sources	Net County Cost	Positions
681,208	0	681,208	0
(681,208)	0	(681,208)	0

 Department of Public Works (4500D)

FY 2013-14 September Revisions:

1. Reappropriation of SMCSaves Grant:

Reappropriates unspent SMCSAVES Grant Funds for Water Quality Inspections. Project scheduled to complete in FY 2013-14.

Total Requirements	Total Sources	Net County Cost	Positions
63,080	0	63,080	0
(63,080)	0	(63,080)	0

2. Position Adjustments Office Staff:

Deletes one vacant and one filled Office Specialist position and adds one Administrative Assistant I position to be directly responsible for the DPW front desk, back up support for the executive secretary and special assignments. The change will be for December 2013-June 2014.

Total Requirements	Total Sources	Net County Cost	Positions
(97,608)	0	(97,608)	(2)
97,608	0	97,608	1

3. Term Capital Project Managers:

This revisions adds of one permanent Public Works Technician and one permanent Program Services Manager. It also includes the addition of three term Capital Project Managers along with the associated costs to work on the increasing number of large Capital Improvement Projects. These term positions were added in alignment with the County's pilot implementation of an agile workforce.

Total Requirements	Total Sources	Net County Cost	Positions
675,333	675,333	0	2

4. Realign Reserve Accounts:

This change realigns Reserve Accounts in Funds 00110 and 00114 to equal Fund Balance forwarded to FY 2014-15 Budget.

Total Requirements	Total Sources	Net County Cost	Positions
477,500	0	477,500	0
(477,500)	0	(477,500)	0

5. Increase Annual Rent Revenue:

Increases annual rent revenue through Intrafund Transfer as follows Camp Kemp (FM&O) \$57,227 and South County Clinic (H&H) \$215,730.

Total Requirements	Total Sources	Net County Cost	Positions
272,957	215,730	57,227	0
(57,227)	0	(57,227)	0

6. Position Adjustment Utility Workers:

This change adds back one Senior Utility Worker position which was deleted during the Recommend Budget process. It also deletes one vacant Utility Worker position in its place and deletes one vacant Plumber position to align with current demand for service.

Total Requirements	Total Sources	Net County Cost	Positions
(120,067)	(120,067)	0	(1)

7. Adjustment of SMC Saves grant expenditures:

To adjust SMC Saves anticipated grant expenditures for FY 2013-14.

Total Requirements	Total Sources	Net County Cost	Positions
(450,000)	(450,000)	0	0

8. Realign Fund Balance in Waste Management Reserve Accounts:

To realign Reserve Accounts to equal Fund Balance forwarded to FY 2014-15 Budget.

Total Requirements	Total Sources	Net County Cost	Positions
99,000	0	99,000	0
(99,000)	0	(99,000)	0

9. Feasibility Study CSA 7:

Funds are for a feasibility Study for CSA 7 that would evaluate the existing water system, the sustainability of the system in the current or modified configuration, identify system upgrades, and evaluate alternatives for delivery of service.

Total Requirements	Total Sources	Net County Cost	Positions
150,000	150,000	0	0

10. Fitzgerald ASBS Pollution Reduction Program:

This change of addresses accounting in a unit to monitor all revenue and expenditures related to the State Proposition 84 Grant for the Fitzgerald ASBS Pollution Reduction Program.

Total Requirements	Total Sources	Net County Cost	Positions
950,000	0	950,000	0
(950,000)	0	(950,000)	0

11. Menlo Park Highway Lighting District:

A project is required to replace the underground wires that are no longer providing power to streetlights in a 10-block area of the Menlo Park Highway Lighting District. The project will also convert the existing high pressure sodium vapor light fixtures to LED for lower energy consumption and maintenance costs.

Total Requirements	Total Sources	Net County Cost	Positions
435,000	0	435,000	0
(435,000)	0	(435,000)	0

12. Crystal Springs County Sanitation District:

This change is for a Sewer Replacement Project at various locations (1999 Master Plan): Increase budget amount due to lowest bid was higher than the Engineer's Estimate.

Total Requirements	Total Sources	Net County Cost	Positions
600,000	0	600,000	0
(600,000)	0	(600,000)	0

13. Airport Day Reimbursement:

This changes is a reimbursement from businesses which purchase advertising space in Airport Day Advertisements. Airport day is a community event to showcase airport operations and the local businesses in the community. Appropriations are being increased for publicity expenses.

Total Requirements	Total Sources	Net County Cost	Positions
4,000	4,000	0	0

14. State Grant Reduction Half Moon Bay ALP:

State grant funds are being reduced due to lowered state funding level for Half Moon Bay ALP Update and Narrative Report.

Total Requirements	Total Sources	Net County Cost	Positions
(65,000)	(65,000)	0	0

15. Half Moon Bay Airport Picnic and Camping Areas:

Staff will be constructing a picnic and camping area at the south end of the Half Moon Bay Airport. This will also include bike lockers for pilots to use after arriving the airport so they can visit the local businesses in Princeton. Additionally, the San Carlos Airport has seen an increase in fuel sales for charter activity and is expecting an increase in revenue from full sales.

Total Requirements	Total Sources	Net County Cost	Positions
29,000	29,000	0	0

16. Realignment of FCIS Funded Work:

This revision transfers three filled Construction Project Managers and one filled Management Analyst II position with associated costs to better align staff with maintenance activities.

Total Requirements	Total Sources	Net County Cost	Positions
486,685	486,685	0	4
(486,685)	(486,685)	0	(4)

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
438,996	438,996	0	0

FY 2014-15 September Revisions:**1. Backout One Time Appropriations for FY 2013-14:**

Removal of FY 2013-14 one time appropriations for the elimination of one time expenditures with SMCSaves Grant Funding, CSA Feasibility Study, and Lighting and Sanitation District Projects.

Total Requirements	Total Sources	Net County Cost	Positions
(1,220,000)	(1,220,000)	0	0

2. Increase Annual Rent Revenue:

This changes addressed a need to increase in annual rent revenue as follows: Camp Kemp (FM&O) \$8,175 and South County Clinic (H&H) \$71,910.

Total Requirements	Total Sources	Net County Cost	Positions
80,085	71,910	8,175	0
(8,175)	0	(8,175)	0

3. SMCSaves Grant Expenditures:

This changes is to adjust SMCSaves funds appropriated for FY 2014-15.

Total Requirements	Total Sources	Net County Cost	Positions
(35,000)	(35,000)	0	0

4. Removal of Feasibility Study Funding CSA 7:

This revision is a reduction of funding for the Feasibility Study for CSA 7 which will be completed in FY 2013-14.

Total Requirements	Total Sources	Net County Cost	Positions
(150,000)	(150,000)	0	0

5. Fitzgerald ASBS Pollution Reduction Program:

These changes address accounting in a unit to monitor all revenue and expenditures related to the State Proposition 84 Grant for the Fitzgerald ASBS Pollution Reduction Program and make adjustments necessary after year one.

Total Requirements	Total Sources	Net County Cost	Positions
(560,000)	(560,000)	0	0
560,000	560,000	0	0

6. Removal of Menlo Park Highway Lighting District Projects:

This revision removes funding of the Underground System Repair and LED Conversion Project (NFO Area) budgeted for FY 2013-14.

Total Requirements	Total Sources	Net County Cost	Positions
(435,000)	(435,000)	0	0

7. Removal of Crystal Springs County Sanitation District Projects:

Removes funding for Sewer Replacement Projects at Various Locations (1999 Master Plan) budgeted for FY 2013-14.

Total Requirements	Total Sources	Net County Cost	Positions
(600,000)	(600,000)	0	0

8. Reduction in Expenditures Airport Day Community Event:

This adjustment is a reduction in Airport Day ongoing expenditures for FY 2014-15 from FY 2013-14.

Total Requirements	Total Sources	Net County Cost	Positions
(15,000)	(15,000)	0	0

9. State Grant Adjustment Half Moon Bay ALP:

This revision addresses a reduction in State grant funding and reverses adjustments in FY 2013-14. This grant is no longer available due to FAA/State priorities.

Total Requirements	Total Sources	Net County Cost	Positions
86,630	86,630	0	0

10. Removal of One Time Funds for Half Moon Bay Airport Picnic and Camping Areas:

Staff will be constructing a picnic and camping area at the south end of the Half Moon Bay Airport. This revision is a removal of \$15,000 in one-time expense from FY 2013-14.

Total Requirements	Total Sources	Net County Cost	Positions
(15,000)	(15,000)	0	0

11. Annualization Term Capital Project Managers:

This change annualizes the addition of one permanent Public Works Technician and one permanent Program Services Manager. Additionally; it adds three term Capital Project Managers along with associated costs to work on the increasing number of large Capital Improvement Projects. These term positions were added in alignment with the County's pilot implementation of an agile workforce.

Total Requirements	Total Sources	Net County Cost	Positions
180,905	180,905	0	0

12. Annualize Realignment of FCIS Funded Work:

This revisions transfers three filled Construction Project Managers and one filled Management Analyst II position with associated costs to better align staff with maintenance activities.

Total Requirements	Total Sources	Net County Cost	Positions
(138,594)	(138,594)	0	0
138,594	138,594	0	0

TOTAL FY 2014-15 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(910,555)	(910,555)	0	0

Capital Projects (8500D)

FY 2013-14 September Revisions:

1. Circle Star Campus Space Planning and Improvements:

Funding adjustments are due to the leasing of building one and building two of the Circle Star Campus. Some of these funds are being Reappropriated primarily to space planning and retrofitting of COB-1.

Total Requirements	Total Sources	Net County Cost	Positions
(7,709,240)	(7,709,240)	0	0

2. Space Planning and Retrofitting of COB-1:

Due to the leasing of both buildings on the Circle Star Campus the County will need to explore and implement options for fully utilizing COB-1. Accordingly these funds are being appropriated for space planning and retrofitting of COB-1.

Total Requirements	Total Sources	Net County Cost	Positions
6,000,000	6,000,000	0	0

3. One Time Adjustments for Completed Capital Projects:

One time adjustments are being made to funding due to the completion of many capital projects at the San Mateo Medical Center, the Hall of Justice, the Maguire Jail and Cordilleras Center.

Total Requirements	Total Sources	Net County Cost	Positions
(1,944,271)	(1,944,271)	0	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(3,653,511)	(3,653,511)	0	0

FY 2014-15 September Revisions:

1. One Time Adjustments for Completed Capital Projects:

One time adjustments are being made to funding due to the completion of many capital projects at the San Mateo Medical Center including completion of the Co-Generation Plant, and a variety of other projects at the Hall of Justice, and the Maguire Jail.

Total Requirements	Total Sources	Net County Cost	Positions
(6,123,324)	(6,123,324)	0	0

 County Manager / Clerk of the Board (1200D)

FY 2013-14 September Revisions:

1. Arts Commission:

Move the Arts Commission funding from the Memberships and Contributions budget to the Boards and Commissions budget.

Total Requirements	Total Sources	Net County Cost	Positions
(55,000)	0	(55,000)	0
55,000	0	55,000	0

2. Children's Fund:

Add funding for a Human Services Analyst II position in the Human Services Agency to coordinate activities for the Children's Fund.

Total Requirements	Total Sources	Net County Cost	Positions
118,512	0	118,512	0

3. Satorre Settlement:

One-time funding will be transferred to the County Manager's Office for public outreach and education on district elections pursuant to the Satorre settlement.

Total Requirements	Total Sources	Net County Cost	Positions
100,000	0	100,000	0
(100,000)	0	(100,000)	0

4. Electronic Signature Implementation and Electronic Value Stream Mapping:

Add funding to implement the Electronic Signature project countywide and purchase Electronic Value Stream Mapping software for the Center for Continuous Process Improvement business process redesign events.

Total Requirements	Total Sources	Net County Cost	Positions
63,000	0	63,000	0

5. Transfer the Workforce Investment Act (WIA) Program from the Human Services Agency to the County Manager's Office:

The entire WIA program budget, including 21 positions has been transferred from the Human Services Agency to the County Manager's Office. Transferring the program to the County Manager's Office will help raise the profile of the program and combine it's activities with other economic development priorities. The WIA provides services to San Mateo County residents in need of job experience and training. Assisting this population enhances economic development in the County by increasing the number of qualified job applicants available to local businesses.

Total Requirements	Total Sources	Net County Cost	Positions
6,563,739	5,969,018	594,721	21

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
6,805,251	5,969,018	836,233	21

FY 2014-15 September Revisions:

There are no significant changes.

Assessor-County Clerk-Recorder (1300D)

FY 2013-14 September Revisions:

1. Elections Division Replace Office Computers:

The Elections Division is replacing office computers and upgrading to a new computer operating system in order to increase performance and ensure a more stable information technology environment. Funding is appropriated from the Election and Computer Equipment Trust Fund for these one-time purchases. There is no impact to Net County Cost.

Total Requirements	Total Sources	Net County Cost	Positions
63,903	63,903	0	0

2. Department Reorganization:

In order to allow the Elections Division to operate its diverse activities more efficiently and provide additional line level supervision to permanent staff and temporary staff hired during elections, one vacant Elections Specialist III has been deleted and one Elections Specialist Supervisor has been added. In order to enhance overall Department performance, one vacant Office Services Manager has been deleted and one Administrative Services Manager I has been added. There is no impact to Net County Cost.

Total Requirements	Total Sources	Net County Cost	Positions
(167,992)	0	(167,992)	(2)
202,885	34,893	167,992	2

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
98,796	98,796	0	0

FY 2014-15 September Revisions:

1. Removal of One-time Items:

The one-time appropriations for office computers and software for FY 2013-14 has been eliminated in FY 2014-15.

Total Requirements	Total Sources	Net County Cost	Positions
(63,903)	(63,903)	0	0

 Human Resources (1700D)

FY 2013-14 September Revisions:

1. Countywide Management Analyst Classification Review and Development Program:

The County has over 60 Management Analyst positions in the organization that perform a variety of work ranging from budget development to policy development. Given the critical and broad-scope of work performed by Management Analysts, the County will: 1) conduct a classification review to better identify the specific areas of responsibility, 2) conduct an Assessment Center to identify competency gaps, and 3) develop an ongoing development program that will focus on key competencies such as policy development, program evaluation, project management, and performance reviews. Funding for the study and development program will be offset by an Intrafund Transfer from Non-Departmental Services. There is no impact to the Net County Cost.

Total Requirements	Total Sources	Net County Cost	Positions
(120,000)	0	(120,000)	0
120,000	0	120,000	0

FY 2014-15 September Revisions:

1. FY 2013-14 Back Out of One Time Funds:

All one time funds added in FY 2013-14 are backed out due to the completion of projects and studies.

Total Requirements	Total Sources	Net County Cost	Positions
120,000	0	120,000	0
(120,000)	0	(120,000)	0

Information Services Department (1800D)

FY 2013-14 September Revisions:

1. Criminal Justice Project:

Funding has been adjusted for the CJJ Project to reflect the Court's contribution to the project to be paid in full the first year of the project. This project allows justice departments to collaborate across departments and provide a higher level of service to County residents.

Total Requirements	Total Sources	Net County Cost	Positions
0	(302,000)	(302,000)	0
0	302,000	302,000	0

2. Human Resources/Payroll Replacement System (HRIS):

One-time funding is added for project implementation costs, increasing the FY 2013-14 project budget to \$7.5 million. It is anticipated that system implementation costs totaling \$13.9 million will cross both fiscal years. This project will improve collaboration within County agencies through improved reporting capabilities, streamlined and standardized business processes and more transparent workflow for Human Resources and Payroll transactions.

Total Requirements	Total Sources	Net County Cost	Positions
0	(2,015,495)	(2,015,495)	0
0	2,015,495	2,015,495	0

3. Radio Upgrade Project (RISC):

Project expenditures have been adjusted for the Radio Upgrade project to reflect purchases made at the end of FY 2013-14. This project provides County radio users with increased communications interoperability with other Local, State, and Federal regional partners.

Total Requirements	Total Sources	Net County Cost	Positions
(45,000)	0	(45,000)	0
(45,000)	0	45,000	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
45,000	0	0	0

 FY 2014-15 September Revisions:

1. Criminal Justice Project:

All one time funds added in FY 2013-14 are backed out due to the completion of projects and studies.

Total Requirements	Total Sources	Net County Cost	Positions
0	(302,000)	(302,000)	0
0	302,000	302,000	0

2. Human Resources/Payroll Replacement System (HRIS):

This one-time adjustment reduces the appropriation to \$6.4 million in FY 2014-15, bringing the two year budget for system implementation to \$13.9 million.

Total Requirements	Total Sources	Net County Cost	Positions
0	(1,100,080)	(1,100,080)	0
0	(1,100,080)	(1,100,080)	0

3. Radio Upgrade Project (RISC):

All one time funds added in FY 2013-14 are backed out due to the completion of projects and studies.

Total Requirements	Total Sources	Net County Cost	Positions
45,000	0	45,000	0
(45,000)	0	(45,000)	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
45,000	0	0	0

Non-Departmental Services (8000B)

FY 2013-14 September Revisions:

1. Net County Cost Adjustments:

Ongoing Net County Cost adjustments are made for a 5% increase in base pay for Clinical Services Manager positions in the Health System (\$82,309) and funding for a new position in the Human Services Agency to administer the Children's Fund (\$118,512). One-time Net County Cost adjustments are made for implementing the Electronic Signature Project (\$25,000) and the purchase of Electronic Value Stream Mapping software for the Center for Continuous Process Improvement business process redesign events (\$38,000).

Total Requirements	Total Sources	Net County Cost	Positions
(263,821)	0	(263,821)	0

2. Countywide Capital Projects Adjustments:

One-time adjustments are made to General Fund contributions for Countywide Capital Projects funded by Non-Departmental Services. New funding is added for improvements to County Office Building I (455 County Center), which is more than offset by the removal of funding for completed projects. These adjustments bring the FY 2013-14 Non-Departmental Services capital budget to \$77 million, of which \$51.6 million is for the Maple Street Correctional Center.

Total Requirements	Total Sources	Net County Cost	Positions
(2,757,257)	0	(2,757,257)	0

3. Human Resources/Payroll Replacement System (HRIS):

One-time funding is added for project implementation costs, increasing the FY 2013-14 project budget to \$7.5 million. It is anticipated that system implementation costs totaling \$13.9 million will cross both fiscal years.

Total Requirements	Total Sources	Net County Cost	Positions
2,015,495	0	2,015,495	0

4. Circle Star Plaza 2:

One-time funding is added for broker's commissions and tenant improvements for Circle Star Plaza 2. The building was recently leased to Starburst 1. It is anticipated that costs totaling \$3.5 million will cross both fiscal years.

Total Requirements	Total Sources	Net County Cost	Positions
750,000	0	750,000	0

5. Satorre Legal Settlement:

One-time funding will be transferred to the County Manager's Office for public outreach and education on district elections pursuant to the Satorre settlement.

Total Requirements	Total Sources	Net County Cost	Positions
100,000	0	100,000	0

6. Reserves and Contingencies Adjustment:

Reserves are adjusted downward to account for one-time September revisions.

Total Requirements	Total Sources	Net County Cost	Positions
(108,238)	0	(108,238)	0

TOTAL FY 2013-14 SEPTEMBER REVISIONS (IF MORE THAN ONE SEPTEMBER REVISION)

Total Requirements	Total Sources	Net County Cost	Positions
(263,821)	0	(263,821)	0

FY 2014-15 September Revisions:

1. Net County Cost Adjustments:

Ongoing Net County Cost adjustments are made to annualize the prior year's 5% increase in base pay for Clinical Services Manager positions in the Health System.

Total Requirements	Total Sources	Net County Cost	Positions
(3,075)	0	(3,075)	0

2. Countywide Capital Projects Adjustments:

One-time adjustments are made to various projects, bringing the FY 2014-15 Non-Departmental Services capital budget to \$14 million.

Total Requirements	Total Sources	Net County Cost	Positions
478,083	0	478,083	0

3. Human Resources/Payroll Replacement System (HRIS):

This one-time adjustment reduces the appropriation to \$6.4 million in FY 2014-15, bringing the two year budget for system implementation to \$13.9 million.

Total Requirements	Total Sources	Net County Cost	Positions
(1,100,080)	0	(1,100,080)	0

4. Circle Star Plaza 2:

One-time funding is added for broker's commissions and tenant improvements for Circle Star Plaza 2. This increases the appropriation to \$2.75 million in FY 2014-15, bringing the two year budget for broker's commissions and tenant improvements to \$3.5 million.

Total Requirements	Total Sources	Net County Cost	Positions
2,000,000	0	2,000,000	0

5. Reserves and Contingencies Adjustment:

Reserves are adjusted downward to account for one-time September revisions.

Total Requirements	Total Sources	Net County Cost	Positions
(1,378,003)	0	(1,378,003)	0

TOTAL FY 2014-15 SEPTEMBER REVISIONS (IF MORE THAN ONE SEPTEMBER REVISION)

Total Requirements	Total Sources	Net County Cost	Positions
(3,075)	0	(3,075)	0

FY 2013-14 Recommended Budget Hearings

ATTACHMENT D

MEASURE A REVISIONS

Measure A Proposals	Budget Unit	Departments	FY 2013-14 Recomm.	FY 2014-15 Recomm.	Total Pos.
Agreement with Seton Medical Center	8000D	Non-Departmental Services	\$11,500,000	\$TBD	0
Bicycle Coordinator	4500D	Department of Public Works	80,000	75,500	0
Buildings and Facilities Infrastructure	8500D	Capital Projects	4,640,000	12,000,000	0
Coastside Response Coordinator	3000B	Sheriff's Office	30,000	30,000	0
Core Service Agencies - Performance Management System	1800B	Information Services Dept.	300,000	25,000	0
County Fire Engine and Vehicle Replacement Fund	8000B	Non-Departmental Services	2,000,000	1,500,000	0
Court Appointed Special Advocates (CASA) for Foster Care	7000D	Human Services Agency	100,000	100,000	0
Early Learning and Care Trust Fund	8000B	Non-Departmental Services	5,000,000	5,000,000	0
East Palo Alto Homeless Shelter Operating Expenses	7000D	Human Services Agency	700,000	500,000	0
Homeless Outreach Teams	7000D	Human Services Agency	150,000	150,000	0
Library Capital Needs	3700B	County Library	2,000,000	0	0
Library Summer Reading Programs	3700B	County Library	328,300	206,300	0
Coastside Medical Services	5000D	Health System	551,180	402,359	4
Mental Health System of Care for Adults	5000D	Health System	2,655,322	1,405,289	2
North Fair Oaks General Plan Implementation	3800B	Planning and Building	3,403,500	3,080,000	0
Parks Department Operations and Maintenance	3900B	Parks Department	2,066,208	2,066,208	7
Parks Department Capital Projects	8500D	Capital Projects	1,716,500	1,716,500	0
Prevention and Early Intervention - At Risk Children	5000D	Health System	2,645,381	3,648,185	17
Prevention and Early Intervention - At Risk Children	7000D	Human Services Agency	1,270,927	1,711,789	12
SamTrans - Services to Youth, Elderly, and Disabled	8000B	Non-Departmental Services	5,000,000	5,000,000	0
School Safety	3000B	Sheriff's Office	473,219	473,219	2
Technology Infrastructure and Open Data	1800B	Information Services Dept.	3,230,000	3,230,000	0
Veterans Services	7000D	Human Services Agency	100,000	100,000	0
Total - Measure A Proposals			\$49,940,537	\$42,420,349	44

 Sheriff's Office (3000D)

FY 2013-14 Measure A Revisions

1. Reallocation of Funding:

This adjustment reallocates the funding source for the Unclassified District Coordinator from Realignment Sales Tax to the Measure A sales tax.

Total Requirements	Total Sources	Net County Cost	Positions
0	30,000	(30,000)	0

2. School Resource Officers:

Two Deputy Sheriff's will be added and assigned to the School Resources Unit to work in the unincorporated areas as well as the law enforcement contract cities. The positions will be partially funded by Measure A funds and a three year Community Orientated Policing Services (COPS) grant.

Total Requirements	Total Sources	Net County Cost	Positions
514,886	514,886	0	2

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
514,886	544,886	(30,000)	2

FY 2014-15 Measure A Revisions

No change.

Health System (5000D)

FY 2013-14 Measure A Revisions

1. Medical Services in Pescadero, La Honda, Loma Mar and San Gregorio:

Four part-time health professionals, including one Staff Physician, one Medical Services Assistant II, one Patient Services Assistant II, and one Community Worker II have been added in order to staff a mobile health services clinic that will offer primary care in hard to reach rural coastside communities in an effort to treat chronic disease and provide preventative medical services. Measure A funding has been provided to this program for two years. Funds are also appropriated for the one-time purchase of a mobile clinic van. The goal is to provide care to 500 new patients and improve the health of the target population.

Total Requirements	Total Sources	Net County Cost	Positions
551,180	551,180	0	4

2. Mental Health System of Care for Adults:

In order to provide alternatives to incarceration for adults with mental illness and/or substance use problems, funding has been provided for two years to implement a licensed ten-bed Respite Center, expand the San Mateo County Mental Health Assessment and Referral Team (SMART) services provided by AMR, the addition of one Mental Health Program Specialist to provide early review of seriously mentally ill individuals in jail, and the addition of one Marriage and Family Therapist II-U to create a system for reviewing the cases of seriously mentally ill people upon admission to jail.

Total Requirements	Total Sources	Net County Cost	Positions
2,655,322	2,655,322	0	2

3. Prevention and Early Intervention-At Risk Children:

Measure A funding, and \$818,049 in other funding has been appropriated for 17 positions, contracts, and other expenditures for the following programs that will prevent mental illness, emotional disturbance and substance abuse among children and youth, intervene early, and avert crisis:

- Parenting Project to provide intensive parent training and support for addressing emotional health and other problems that come up for parents of adolescents
- Youth Mental Health First Aid to assist school personnel in early identification and intervention
- School, Police and Community Collaborative-East Palo Alto
- County Office of Education (COE) Coordinator/Liaisons to connect school-based family needs to the appropriate County services
- Pre-3/Partners enhancement to meet the demand for services to more young mothers many of whom are vulnerable and have serious mental health challenges
- Early Onset Bi-Polar Intervention to allow students with bi-polar disorder to remain in school and avoid serious disruptions to them and the schools
- Trauma Related Interventions to expand capacity to meet the needs of children and youth with serious trauma experiences
- Psychiatric Emergency Case Management to provide immediate support to children, youth and families experiencing a serious mental health crisis

- Residential Substance Use Treatment to prevent youth from entering the juvenile justice or child welfare systems due to their substance use
- Expansion of Outpatient Mental Health and Substance Use Treatment Services to provide better access to services for students who are experiencing problems but are not seriously emotionally disturbed.

Total Requirements	Total Sources	Net County Cost	Positions
3,463,430	3,463,430	0	17

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
6,669,932	6,669,932	0	23

FY 2014-15 Measure A Revisions

1. Medical Services in Pescadero, La Honda, Loma Mar and San Gregorio:

One-time appropriations for the purchase of a mobile clinic van have been eliminated in FY 2014-15.

Total Requirements	Total Sources	Net County Cost	Positions
(148,821)	(148,821)	0	0

2. Mental Health System of Care for Adults:

One-time appropriations for the implementation of the Respite Center have been eliminated in FY 2014-15. Funds in the amount of \$106,830 have been provided in addition to Measure A funding.

Total Requirements	Total Sources	Net County Cost	Positions
(1,143,203)	(1,143,203)	0	0

3. Prevention and Early Intervention-At Risk Children:

Other funds besides Measure A, in the amount of \$1,136,216 have been appropriated for programs that will prevent mental illness, emotional disturbance and substance abuse among children and youth, intervene early, and avert crisis.

Total Requirements	Total Sources	Net County Cost	Positions
1,320,971	1,320,971	0	0

TOTAL FY 2014-15 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
28,947	28,947	0	0

Human Services Agency (7000D)

FY 2013-14 Measure A Revisions

1. Expansion of Human Services Agency - Children Family Services Supportive Hotline:

This action expands the 24 hour hotline by StarVista to serve community members with questions or concerns regarding children from birth through the 8th grade. The project will be fully funded through Measure A at \$430,500 for FY2013-14. CFS will measure success by tracking the number of Hotline calls referred to and receiving services as well as using the Walker Survey Instruments from StarVista internal database.

Total Requirements	Total Sources	Net County Cost	Positions
430,500	430,500	0	0

2. Expansion of HSA-CFS Family Resource Center:

This action expands the Family Resources Centers to work with five additional CORE service agencies throughout San Mateo County. This will increase the community-based approach which is an evidence based practice of providing a continuum of services for children in community schools. This action adds one Social Work Supervisor position, five social Worker III positions, five Benefits Analyst II positions, and one Office Assistant II position. The project will be partially funded through Measure A at \$840,427 for FY13-14 and \$1,120,569 for FY14-15. CFS will measure success by screening of FRC cases and tracking referrals of FRC cases for services.

Total Requirements	Total Sources	Net County Cost	Positions
840,427	840,427	0	12

3. Court Appointed Special Advocates (CASA):

This action adds Measure A funds, \$100,000 for FY 2013-14 and will be used to hire a .75 FTE Recruitment and Training professional who can assist in the recruitment, background screening, and training needed to increase the number of new CASA volunteer trainings from two annually to five in FY2014 and five in FY2015. CASA will use Measure A funds to build on its strong record of success to provide a consistent caring adult for a significant number of additional foster children in the County. In addition, CASA will be able to increase the number of children served by 36%.

Total Requirements	Total Sources	Net County Cost	Positions
100,000	100,000	0	0

4. East Palo Alto Homeless Shelter and HOT expansion:

This action assists in filling the geographical gaps in homeless services by expanding the Homeless Outreach Teams (HOT) program to the Northern part of the County and Coastside and adding additional capacity to the Southern part of the County. It will also provide funding for year round operation of a shelter for adults in East Palo Alto for the next two years. Of the \$850,000, \$700,000 is allocated towards the shelter and \$150,000 towards the HOT Expansion.

Total Requirements	Total Sources	Net County Cost	Positions
850,000	850,000	0	0

5. Develop Plan for Expanding Veterans Services

This action initiates part B of the Measure A recommendation from the County Manager to the Board of Supervisors to: A, Direct staff to convene a stakeholder planning group to develop a plan for coordination and integration of comprehensive veterans services in San Mateo County and B, Direct staff to budget \$100,000 in Measure A funds in FY 2013-14 to develop and begin implementation of a veterans services plannd \$100,000 in FY 2014-15 to continue implementation of the plan, pending Board of Supervisors approval.

Total Requirements	Total Sources	Net County Cost	Positions
100,000	100,00	0	0

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
2,320,927	2,320,927	0	12

FY 2014-15 Measure A Revisions

1. Expansion of Human Services Agency - Children Family Services Supportive Hotline:

This action expands the 24 hour hotline by StarVista to serve community members with questions or concerns regarding children from birth through the 8th grade. The project will be fully funded through Measure A at \$591,220 for FY 2014-15. CFS will measure success by tracking the number of Hotline calls referred to and receiving services as well as using the Walker Survey Instruments from StarVista internal database.

Total Requirements	Total Sources	Net County Cost	Positions
591,220	(591,220)	0	0

2. Expansion of HSA-CFS Family Resource Center:

This action expands the Family Resources Centers to work with five additional CORE service agencies throughout San Mateo County. This will increase the community-based approach which is an evidence based practice of providing a continuum of services for children in community schools. This action adds one Social Work Supervisor position, five social Worker III positions, five Benefits Analyst II positions, and one Office Assistant II position. The project will be partially funded through Measure A at \$840,427 for FY13-14 and \$1,120,569 for FY14-15. CFS will measure success by screening of FRC cases and tracking referrals of FRC cases for services.

Total Requirements	Total Sources	Net County Cost	Positions
280,142	280,142	0	0

3. Court Appointed Special Advocates (CASA):

This action adds Measure A funds, \$100,000 for FY 2013-14 and will be used to hire a .75 FTE Recruitment and Training professional who can assist in the recruitment, background screening, and training needed to increase the number of new CASA volunteer trainings from two annually to five in FY2014 and five in FY2015. CASA will use Measure A funds to build on its strong record of success to provide a consistent caring adult for a significant number of

additional foster children in the County. In addition, CASA will be able to increase the number of children served by 36%.

Total Requirements	Total Sources	Net County Cost	Positions
100,000	100,000	0	0

4. East Palo Alto Homeless Shelter and HOT expansion:

This action assists in filling the geographical gaps in homeless services by expanding the Homeless Outreach Teams (HOT) program to the Northern part of the County and Coastside and adding additional capacity to the Southern part of the County. It will also provide funding for year round operation of a shelter for adults in East Palo Alto. Of the \$650,000, \$500,000 is allocated towards the shelter and \$150,000 towards the HOT Expansion..

Total Requirements	Total Sources	Net County Cost	Positions
650,000	650,000	0	0

5. Develop Plan for Expanding Veterans Services

This action initiates part B of the Measure A recommendation from the County Manager to the Board of Supervisors to: A, Direct staff to convene a stakeholder planning group to develop a plan for coordination and integration of comprehensive veterans services in San Mateo County and B, Direct staff to budget \$100,000 in Measure A funds in FY 2013-14 to develop and begin implementation of a veterans services plannd \$100,000 in FY 2014-15 to continue implementation of the plan, pending Board of Supervisors approval.

Total Requirements	Total Sources	Net County Cost	Positions
100,000	100,00	0	0

TOTAL FY 2014-15 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
1,721,362	1,721,362	0	0

 Planning and Building (3800B)

FY 2013-14 Measure A Revisions

1. **North Fair Oaks General Plan Implementation:**

The Board of Supervisors adopted the North Fair Oaks Community Plan in 2011, establishing goals and policies to improve land use, transportation, health and wellness, and other conditions in the North Fair Oaks Community. The adopted Plan is now in the implementation stage. The Department will implement the Plan through the following measures: Redesign and make safety improvements to Middlefield Road, construction of NFO entry signage at four intersections, and installation of anti-dumping signs. It is anticipated that costs totaling \$6,483,500 will cross both fiscal years.

Total Requirements	Total Sources	Net County Cost	Positions
3,403,500	3,403,500	0	0

FY 2014-15 Measure A Revisions

1. **Backing Out One Time Costs:**

Backing out one time costs associated with completed components of the North Fair Oaks General Plan Implementation.

Total Requirements	Total Sources	Net County Cost	Positions
(323,500)	(323,500)	0	0

Parks Department (3900D)

FY 2013-14 Measure A Revisions

1. Recreating a standalone Parks Department:

Addition of funds to Parks budget for recreating a stand-alone department, facility improvements, and implementation of strategic plan elements. Includes one Park Director, one Executive Secretary, one Natural Resources Manager, one Park Ranger III, three Park Ranger II, associated costs including uniforms, mileage, training, and supplies. Package also includes \$700,000 for operations and maintenance projects.

Total Requirements	Total Sources	Net County Cost	Positions
1,766,208	1,766,208	0	7

2. Parks and Acquisition Study Projects:

Funding for ADA accessibility plan for Parks and studies which include changing Coyote Point Marina, Memorial Park, and Honor Camp to private concessions.

Total Requirements	Total Sources	Net County Cost	Positions
300,000	300,000	0	0

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
2,066,208	2,066,208	0	7

FY 2014-15 Measure A Revisions

No changes.

 County Library (3700B)

FY 2013-14 Measure A Revisions

1. **Summer Reading and Library Facilities:**

Measure A funds are allocated as follows: \$328,300 to support Summer Reading Programs. This activity will be managed by the Peninsula Library System (PLS). Note: Amount allocated in FY 14-15 totals \$206,300. \$2,000,000 to support efforts associated with developing new library facilities or library interior renovations in the following communities: Pacifica, Half Moon Bay, East Palo Alto, and North Fair Oaks.

Total Requirements	Total Sources	Net County Cost	Positions
2,328,300	2,328,300	0	0

FY 2014-15 Measure A Revisions

1. **Backing Out Summer Reading and Library Facilities Funds:**

Back out one time activity recorded in FY 13-14 related to Measure A funds and associated with Library Capital Projects and Summer Reading Programs. An amount of \$206,300 is allocated in FY 14-15 to support Summer Reading Programs.

Total Requirements	Total Sources	Net County Cost	Positions
(2,122,000)	(2,122,000)	0	0

 Department of Public Works (4500D)

FY 2013-14 Measure A Revisions

1. **Bicycle and Pedestrian Coordinator:**

Add a Bicycle and Pedestrian Coordinator position to promote bike and pedestrian friendly transportation options throughout the County. The Coordinator will join the C/CAG staff and be funded by Measure A funds, C/CAG and the San Mateo County Transit Authority. It is anticipated that these costs totaling \$288,250 will cross both fiscal years.

Total Requirements	Total Sources	Net County Cost	Positions
146,375	146,375	0	0

FY 2014-15 Measure A Revisions

1. **Reduce Allocation of Funds for Bicycle and Pedestrian Coordinator:**

Reduce Measure A allocation in year two for Bike and Pedestrian Coordinator.

Total Requirements	Total Sources	Net County Cost	Positions
(4,500)	(4,500)	0	0

Capital Projects (8500D)

FY 2013-14 Measure A Revisions

1. Measure A Parks Projects:

Appropriation of funds for capitalizable Parks projects which include trail renovations of the Old Guadalupe and Crystal Springs Trail, road and building repairs in Huddart Park, and repaving of the Ralston Trail. It is anticipated that costs totaling \$3,433,000 will cross both fiscal years.

Total Requirements	Total Sources	Net County Cost	Positions
1,716,500	1,716,500	0	0

2. Public Dispatch and Emergency Operations Center:

Initial funding for the planning and initial development of a new Public Dispatch and Emergency Operations Center. It is anticipated that costs totaling \$10,250,000 will cross both fiscal years.

Total Requirements	Total Sources	Net County Cost	Positions
2,250,000	2,250,000	0	0

3. Pescadero Fire Station Replacement:

Initial funding for the planning and replacement of the Pescadero Fire Station. It is anticipated that costs totaling \$6,000,000 will cross both fiscal years.

Total Requirements	Total Sources	Net County Cost	Positions
2,000,000	2,000,000	0	0

4. Various Other Capital Projects:

Initial funding for projects including the Cordilleras Mental Health Facility for \$250,000 and sustainability projects.

Total Requirements	Total Sources	Net County Cost	Positions
389,500	389,500	0	0

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
6,356,000	6,356,000	0	0

FY 2014-15 Measure A Revisions

1. Continued Funding of the Public Dispatch and Emergency Operations Center:

Continued funding for development of a new Public Dispatch and Emergency Operations Center. Year one funds in the total of \$2,250,000 will be rolled over to year two making total funds available in FY 2014-15 \$8,000,000.

Total Requirements	Total Sources	Net County Cost	Positions
5,750,000	5,750,000	0	0

2. Continued Funding of Pescadero Fire Station Replacement:

Year two funds allocated for continued development of the Pescadero Fire Station. Year one funds in the total of \$2,000,000 will be rolled over to year two making total funds available in FY 2014-15 \$4,000,000

Total Requirements	Total Sources	Net County Cost	Positions
2,000,000	2,000,000	0	0

3. Completed Capital Projects:

Completed projects including Cordilleras Mental Health Facility for \$250,000 and various sustainability projects.

Total Requirements	Total Sources	Net County Cost	Positions
(390,000)	(390,000)	0	0

TOTAL FY 2014-15 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
7,360,000	7,360,000	0	0

Information Services Department (1800D)

FY 2013-14 Measure A Revisions

1. Open Data and Performance Dashboards:

The information services department (ISD) has requested an annual contribution of \$230,000 for FY 2013-14 and FY 2014-15 for the Open Data Project to enable county departments and the public to access, view and work with county data. It will also provide performance dashboards and tools to track performance of services and goals. ISD will measure success by tracking number of datasets available on the Open Data Platform.

Total Requirements	Total Sources	Net County Cost	Positions
230,000	230,000	0	0

2. Network Infrastructure Upgrade:

The information services department (ISD) has requested of \$3,000,000 for FY 2013-14 and FY 2014-15 to upgrade the Communications Network to support current county departmental operations as well as new projects. The new system will be capable of supporting new cloud, virtual, WiFi and mobile technologies. ISD will measure success by tracking core network speed and number of WiFi access sites.

Total Requirements	Total Sources	Net County Cost	Positions
3,000,000	3,000,000	0	0

3. Core Service Agencies Case Management System:

ISD has requested the allocation of \$300,000 in FY 2013-14 to purchase a coordinated case management and performance reporting system to be used by the Core Service Agencies.

Total Requirements	Total Sources	Net County Cost	Positions
300,000	300,000	0	0

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
3,530,000	3,530,000	0	0

FY 2014-15 Measure A Revisions

1. Open Data and Performance Dashboards:

The information services department (ISD) has requested an annual contribution of \$230,000 for FY 2014-15 for the Open Data Project to enable county departments and the public to access, view and work with county data. It will also

provide performance dashboards and tools to track performance of services and goals. ISD will measure success by tracking number of datasets available on the Open Data Platform.

Total Requirements	Total Sources	Net County Cost	Positions
230,000	230,000	0	0

2. Network Infrastructure Upgrade:

The information services department (ISD) has requested of \$3,000,000 for FY 2015-15 to upgrade the Communications Network to support current county departmental operations as well as new projects. The new system will be capable of supporting new cloud, virtual, WiFi and mobile technologies. ISD will measure success by tracking core network speed and number of WiFi access sites.

Total Requirements	Total Sources	Net County Cost	Positions
3,000,000	3,000,000	0	0

3. Core Service Agencies Case Management System:

ISD has requested the allocation of \$25,000 in FY 2014-15 to purchase a coordinated case management and performance reporting system to be used by the Core Service Agencies.

Total Requirements	Total Sources	Net County Cost	Positions
25,000	25,000	0	0

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
3,255,000	3,255,000	0	0

Non-Departmental Services (8000B)

FY 2013-14 Measure A Revisions

1. Contract with Seton Medical Center:

In order to assist Seton to continue delivery of health care services at the current levels while developing a strategic plan to ensure its long-term viability as a component of the County's healthcare safety net, a contribution of \$11.5 million is appropriated from Measure A funds for FY 2013-14. There is a one-time payment as the contribution for FY 2014-15 has yet to be determined.

Total Requirements	Total Sources	Net County Cost	Positions
11,500,000	11,500,000	0	0

2. Contract with SamTRANS:

To assist SamTrans with its budget shortfall, the County has agreed to contribute an annual subsidy of \$5 million for the next two fiscal years to support its services, which include 300,000 annual paratransit trips.

Total Requirements	Total Sources	Net County Cost	Positions
5,000,000	5,000,000	0	0

3. Early Learning and Care Trust Fund:

Measure A funds of \$5 million are appropriated in each of next two years to establish the San Mateo County Early Learning and Care Trust Fund. The expenditure of these funds will be contingent upon (1) receipt of matching funds from other community resources and (2) a comprehensive expenditure and program plan recommended by the San Mateo County Office of Education and adopted by the Board of Supervisors.

Total Requirements	Total Sources	Net County Cost	Positions
5,000,000	5,000,000	0	0

4. County Fire Engine and Vehicle Replacement Fund:

An initial contribution of \$2 million is appropriated in FY 2013-14 to establish a County Fire Engine and Vehicle Replacement Fund. This amount will cover the estimated replacement cost of three vehicles needing immediate replacement plus the associated equipment for those vehicles. A placeholder of \$1.5 million will be appropriated in FY 2014-15 to continue the fleet replacement process.

Total Requirements	Total Sources	Net County Cost	Positions
2,000,000	2,000,000	0	0

TOTAL FY 2013-14 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
23,500,000	23,500,000	0	0

 FY 2014-15 Measure A Revisions

1. Contract with Seton Medical Center:

The year one appropriation is removed as the subsidy for FY 2014-15 is yet to be determined.

Total Requirements	Total Sources	Net County Cost	Positions
(11,500,000)	(11,500,000)	0	0

2. County Fire Engine and Vehicle Replacement Fund:

An adjustment is made to reduce the contribution to this Fund to \$1.5 million in FY 2014-15.

Total Requirements	Total Sources	Net County Cost	Positions
(500,000)	(500,000)	0	0

TOTAL FY 2014-15 MEASURE A REVISIONS

Total Requirements	Total Sources	Net County Cost	Positions
(12,000,000)	(12,000,000)	0	0