**NEW PROJECT SUPPLEMENTAL APPLICATION 2016**

The Matrix below contains the additional supplemental questions that will be used along with the project application in e-snaps by the CoC’s review and ranking panel to determine whether a new project will be included in this year’s application, and where it will be ranked. Please complete the following questions under each rating factor below. There is no word limit.

**As a reminder: Applicants should submit all required documents via email to Jessica Silverberg** **(JSilverberg@smcgov.org)** **and Brian Eggers (****BEggers@smcgov.org****) no later than 5:00 p.m. on August 10, 2016.**

**Please submit the following documents in one email.**

1. **PDF of project application from esnaps (Note: do NOT press submit in ensaps)**
2. **Word template of project application- pasted answers from esnaps application into Word template (template to be provided by HSA)**
3. **This new project supplemental application, completed with all requested information.**

| **Rating Factors Supplemental Questions** |
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| **Agency Name:**  |
| **Project Name:**  |
| **Project Contact Info (name, phone, email):**  |
| Targeting and Outreach* Please describe the outreach plan specifically designed to identify and engage people in the target population and ensure they are able to access the program.
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|  Service Plan (*For RRH projects only*) * Please describe how the project will meet the NAEH RRH standards.
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| Housing First * Please describe how the project will implement housing first principles to ensure low barriers to entry and continued participation (Not screening out for no/low income, historical/active substance use, criminal record (except state mandated requirements), lack of willingness to participate in services, history of domestic violence. Also, not terminating participation for failure to participate in services, failure to make progress on service plan, loss of income or failure to improve income; being a victim of domest**i**c violence, or other activities not covered in the lease agreement).
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|  Timing* Describe the plan to begin operations when the contract is executed. *Note: Projects that can begin operations within six months of contract execution may be awarded more points than projects that can begin operations within one year of contract execution.*
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|  Applicant Capacity* Please describe relevant experience providing services for homeless individuals/families.

* Please provide and describe your agency’s recent data which demonstrates strong performance for relevant services and/or housing services provided in the past. Please include a description of the services and population, and please list the measures, the targets, the outcomes, and the time period(s).
* Please describe your relevant experience in operation of housing services or programs, administering leasing or rental assistance funds, delivering services and entering data and ensuring high-quality data in a system (HMIS or a similar data system).

* Please describe your organizational capacity, including financial capacity, to administer complex grant funds and meet HUD reporting and fiscal requirements.
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