

San Mateo County Continuum of Care - 2017 NOFA Review Panel Meeting

September 5, 2017, 8:30am – 12:00 pm, HSA office, 1 Davis Drive, Belmont

Minutes

Present: Review Panel Members

Committee support: Kate Bristol (Focus Strategies); and HSA staff Jessica Silverberg, Brian Eggers, Kat Chan, and Ruby Tomas.

Topic	Discussion	Action/ Next Steps
Review of Rating and Ranking Policy	Focus Strategies and HSA staff provided an overview of the Project Review and Ranking Process policy (approved by the CoC Steering Committee in August 2017), the role of this committee, and aspects of the NOFA that impact scoring of projects.	
Review and Discussion of New Project Scores	The panel members individually scored the 2 new project applications prior to today's meeting based on the 9 factors listed in the Ranking Policy. The panel reviewed and discussed ranking of the new project applications, and rankings relative to the renewal projects. The panel voted to place the highest scoring new project into the Project Priority list in Tier 2: Housing Authority's SP16 Expansion PSH Project.	HSA will notify applicants of the project ranking and whether or not their projects are included in the 2017 CoC application.
Review and Discussion of Renewal Project Scores and Re-Allocation	HSA staff presented the scores for the renewals, which were calculated based on the 13 objective scoring factors in the Ranking Policy. The panel asked questions about scores but did not identify any needed adjustments. The panel discussed the projects with the lowest scores and voted to re-allocate the lowest scoring project, Safe Harbor TH, and re-allocate part of the First Step TH project which was one of the lowest scoring projects. The rest of the renewal projects were kept in their rank order by score.	
Proposed Project Priority List	The panel finalized the project priority list ranking of 23 total projects. Tier 1: 19 renewal projects and 1 new re-allocated project Tier 2: 1 renewal project, 1 new bonus project, and 1 new re-allocated project Renewal projects re-allocated to new projects: Safe Harbor TH re-allocated to SP16 Expansion #2 PSH. Part of First Step TH re-allocated to SP10 Supportive Services PSH. New project application not selected to be included: 1 new application (Retraining the Village) See attachment for full list.	CoC Steering Committee will review and vote on the ranking at their meeting on 9/12/2017
Closing	Meeting adjourned at approximately 12:00pm	

San Mateo County CoC Project Priority List – 2017 CoC NOFA

September 8, 2017

Tier	Rank	Project Name	Provider Name	Type	Grant Request	Running Total
1	1	Vendome 2016	LifeMoves	PSH	\$191,257	\$191,257
	2	S+C Belmont Apartments (SP8)	Housing Auth.	PSH	\$196,483	\$387,740
	3	SHP Scattered Sites	Housing Auth.	PSH	\$886,735	\$1,274,475
	4	S+C Sponsor Based (SP2)	Housing Auth.	PSH	\$1,146,966	\$2,421,441
	5	S+C Tenant Based (SP13)	Housing Auth.	PSH	\$69,875	\$2,491,316
	6	RRH 2015	LifeMoves	RRH	\$434,004	\$2,925,320
	7	Casa de Sor Juana Ines	CORA	TH	\$229,668	\$3,154,988
	8	S+C Tenant Based (SP14)	Housing Auth.	PSH	\$64,077	\$3,219,065
	9	S+C Tenant Based (SP10)	Housing Auth.	PSH	\$2,226,452	\$5,445,517
	10	Redwood Family House	LifeMoves	TH	\$133,750	\$5,579,267
	11	PSH (SP16)	Housing Auth.	PSH	\$1,051,041	\$6,630,308
	12	SAYAT Program	MHA	PSH	\$74,666	\$6,704,974
	13	Spring Street Transitional	MHA	TH	\$40,283	\$6,745,257
	14	SAFE	LifeMoves	RRH	\$145,911	\$6,891,168
	15	Family Crossroads	LifeMoves	TH	\$133,750	\$7,024,918
	16	SP 15 (Waverly Place)	Housing Auth.	PSH	\$214,345	\$7,239,263
	17	PSH (SP18)	Housing Auth.	PSH	\$408,031	\$7,647,294
	18	PSH (SP17)	Housing Auth.	PSH	\$602,120	\$8,249,414
	19	SP10 Supportive Services	Housing Authority	PSH	\$74,768	\$8,324,182
	20	HMIS	HSA	HMIS	\$80,110	\$8,404,292
2	21	First Step for Families	LifeMoves	TH	\$429,444	\$8,833,736
	22	SP 16 Expansion	Housing Authority	PSH	\$536,444	\$9,370,180
	23	SP 16 Expansion #2	Housing Authority	PSH	\$107,000	\$9,477,180

*Tier 1 threshold = \$8,404,292.00

**New projects selected to be included in application are highlighted in green

Renewal projects that were reallocated or partially reallocated	Safe Harbor	Samaritan House	TH	\$107,000
	First Step (<i>Partial Reallocation</i>)	LifeMoves	TH	Partial reallocation amount: \$74,768
New project applications received but will not be included in application	HOME	Retraining the Village	TH-RRH	\$89,065

CoC planning grant (not ranked)	CoC Planning/System Coordination	HSA	Plan-ning	\$268,222
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